

COLUSA COUNTY BOARD OF EDUCATION

Minutes of Regular Meeting July 8, 2020

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Aaron Heinz, Alissa Maas, Tina Maxwell, Serena Morrow, Lorilee Niesen, Sheryl Parker, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Ed Conrado called the meeting to order at 4:01 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements:

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Rollcall

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

Lorilee Niesen announced that two students graduated from the Colusa County Adult School, but because of COVID 19 social distancing their diploma presentations would be postponed until a future meeting.

4.0 LETTERS AND COMMUNICATIONS

No letters or communications.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West provided an update on the status of Colusa County COVID 19 cases, and he spoke about his video message to staff last week. Michael also reported on his participation and attendance in activities, such as Zoom meetings with many organizations and staff on health and safety, planning and protocols for reopening schools in August, and on the budget impact. He reported on the distribution of a 60-day supply of State OES

provided PPE's to districts, the CCOE Welcome Back Day in August that will be modified from previous events to allow for social distancing, on professional development and pre-service meetings, and on continuing preparations for fall opening. Discussion was held on State guidelines for re-opening and on staff safety. Michael reported that districts received State guidelines and protocols, which were suggested to be followed as much as practicable; district superintendents have been communicating closely as issues arise; safety evaluations will take place weekly to monitor students and staff, overall activity, and the continued necessity for protocols; and that the Colusa County Public Health Department has been working closely with the districts. Michael spoke about the two-day CCSEA quarterly meeting that was held via Zoom, and the upcoming October meeting.

6.1.2 Superintendents Council – June Meeting

Michael West reported that he met with the district Superintendents in June and discussed school issues, exploration of distance learning, safety protocols updates, and proactive meetings about school re-openings. He said that currently WUSD is planning to have two days a week attendance with an am pm schedule, and three days of distance Learning. CUSD, MUSD, and PJUSD are planning to resume in person instruction following protocols as much as practicable

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his July 2020 Administrative Services written report to the Board and highlighted activities of the Business, Payroll, Facilities, Food Services, Human Resources, and Innovative Approaches to Literacy teams.

6.3 Children's Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss' July 2020 Children's Services written report.

6.4 Educational Services – Maria Arvizu-Espinoza

The Board did not have any questions or comments about Maria Arvizu-Espinoza's July 2020 Educational Services written report. Maria added that she is continuing to provide differentiated assistance to eligible LEAs, and focusing on providing support to the two new Superintendents (CUSD and MUSD).

6.1 Human Resources – Serena Morrow

Serena Morrow explained that to streamline the reporting process, the Human Resources written report was included in Aaron Heinz' Administrative Services written report. Aaron will continue to report on Human Resources in future meetings, and Human Resources will no longer be an individual agenda item.

6.2 Special Education & SELPA – Chuck Wayman

Michael West reported on Chuck Wayman's absence, and his activities and meetings during the previous month.

6.2.1 SELPA - June Meeting

No questions or comments.

6.3 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' July 2020 Technology Services written report. Alex added that the EduNet is being deployed in Williams. Discussion was held on the cost of putting a computer in each student's hands, seeking grants to help pay for those devices, and on delivering direct line teaching for the very young students. Michael West reported on Children's Services review of distance learning and finding a balance between in person learning and distance learning. Discussion was also held on California and Texas being the two worst states for providing computers to students.

7.0 BOARD QUESTIONS AND COMMENTS

Brenda Miller expressed her concern about educating students through distance learning for very young students, but in particular, high school students.

7.1 Board President's Report

No Report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried by two ayes (Ed Conrado and Jason McMullan), one absent (Lynn Bowen Burnham), and zero noes to approve the following Consent Agenda items:

8.1 Approve Minutes of the June 9, 2020, Public Hearing

8.2 Approve Minutes of the June 10, 2020, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that an EMT Class will be offered through a collaboration between the WCC Colusa County Campus and CCOE. He said that classes will be held during Friday and Saturday sessions at either the Colusa Center or the Education Village, and will eventually align with Wildland Fire Academy.

10.2 Facilities Update (standing item)

Michael West reported on continued safety and security upgrades at the Village, saying that the RFID is in place and the thermal scan was delivered and will be installed. These systems will lead to a change of protocols for coming to the Village (e.g., check in at single entry door, thermal scan of all persons to detect temperature that will determine if they are able to enter, and continued monitoring of students and staff as they arrive). Michael said that CCOE will serve as a beta test for these systems at no cost to CCOE.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported that the CDE is eliminating the projected one-year LCAP for 2020-21 and replacing it with a Learning Continuity and Attendance Plan (LCAP2). Discussion was held on the abbreviated plan. She said that because the Board will need adopt the plan by September 30, 2020, and the State has until August 1, 2020, to develop the template, LEAs would only have about one month to write it.

10.4 Innovative Approaches to Literacy Grant (standing item)

Michael West introduced Alissa Maas, as CCOE's newest addition to the IAL Grant Family, and spoke about her qualifications, including her work at the Colusa County Public Library in charge of the media and literacy outreach, and her experience with grants and grant management.

Alissa reported on current activities of the IAL team including giving free books and literacy kits to children. She also spoke about future plans including partnering with First 5 Colusa to give books and kits to children during Arbuckle's food distribution and doing the same in Stonyford, F2B activities including a virtual summer school, instituting a book sharing program for children, providing 500 iPads to schools for students to borrow, attending parent and provider meetings, and hosting an F2B kickoff event in October.

11.0 NEW BUSINESS

11.1 Approve Certifying a Candidate for Supervisors of Attendance for her LEA

Maria Arvizu-Espinoza reported that MUSD wanted to change their attendance supervisor and that Maria provided the candidate with the necessary training.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried by two ayes (Ed Conrado and Jason McMullan), one absent (Lynn Bowen Burnham), and zero noes to approve certifying a candidate for Supervisors of Attendance for her LEA.

12.0 CLOSED SESSION

12.1 Existing Litigation

(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: Colusa County Office of Education vs. Swank Construction, et. al

Convened Closed Session at 4:43 p.m., and discussion was held.

Adjourned Closed Session at 4:50 p.m.

Reconvened Open Session at 4:51 p.m.

13.0 REPORT OF ACTION TAKEN IN CLOSED SESSION

No action was taken.

14.0 ADVANCED PLANNING

14.1 Items to be Considered for the Next Board Meeting

No items added.

14.2 Next Regular Board Meeting

August 12, 2020, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room

15.0 ADJOURNMENT

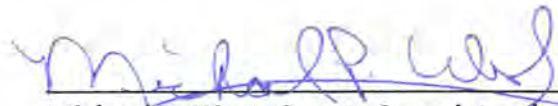
The meeting adjourned at 4:52 p.m.

Adopted and Entered



Ed Conrado, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Associatio
CDE	California Department of Education
COVID 19	Corona Virus 2019
CUSD	Colusa Unified School District
EMT	Emergency Medical Technician
F2B	Footsteps to Brilliance
IAL	Innovative Approach to Literacy
LCAP	Local Control and Accountability Plan
LCAP2	Learning Continuity and Attendance Plan
LEA	Local Educational Agency
MUSD	Maxwell Unified School District
OES	Office of Emergency Services
PJUSD	Pierce Joint Unified School District
PPE	Personal Protective Equipment
RFID	Radio-Frequency Identification
SELPA	Special Education Local Plan Area
WCC	Woodland Community College
WUSD	Williams Unified School District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting August 12, 2020

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Lynn Bowen Burnham, Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Angelina Guizar, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Sheryl Parker, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Ed Conrado called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Rollcall

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Letter from CCBE Region 4 County Delegate Representative

Ed Conrado spoke about the letter that the Board received from Dr. David Patterson, CCBE Region 4 County Delegate Representative, saying that he is the first CCBE representative to reach out to the Board. Discussion was held on replying to Dr. Patterson to express appreciation for his outreach, and Ed said that we would do so.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as Zoom meetings with many organizations and staff regarding health and safety, planning and protocols of reopening in August, concern about the budget, and concern about opening schools and the

level of opening that can occur. Michael spoke about the new Public Health order requiring masks to be worn in all public spaces, and he said that the CCPHO has provided guidelines and is working with him on issues regarding Special Education. Michael described the August Welcome Back Day, which he said was modified from previous events. It was a drive-through format and staff received a brown bag lunch, a flower, a flyer, and a welcome back bag. He said that the event was all organized by Jennifer Jelavich and was well attended. Ed Conrado thanked Michael for holding the event during the pandemic, and congratulated him on the attendance. Michael said that a link for two videos about the Welcome Back Day and Years of Service Recognition was sent via email to the Board. Michael also reported on the following fall openings:

CCOE – Distance learning, with Special Education staff delivering instruction the same as their assigned district, and professional development and pre-service meetings via Zoom or blended (in person and via Zoom)

MUSD, PJUSD, WUSD – Teachers were given the choice of teaching virtually from the classroom or from their home to students' homes.

CUSD – Teachers will be teaching virtually from the classroom to students' homes

Michael said that the districts and CCOE are working with guidelines and protocols from the State that are very fluid, and working closely with the CCPHO. Michael reported on safety and security protocols at the Education Village, administrative offices, and preschool sites, including installation of video surveillance at all sites, installation of RFID monitoring and facial recognition software at the Village, installation of real time thermal scan monitoring of individuals, and training for all protocols that will be delivered to all staff within upcoming weeks. Michael announced that the CCSEA Executive Director search is over. The association hired Karen Stapf Walters, currently serving on the State Board of Education where she worked with both Governors Brown and Newsom. He said Stapf Walters was an original purveyor of LCFF and LCAP, and worked at ACSA.

6.1.2 Superintendents Council – July Meeting

Michael West reported that he met with the district Superintendents via Zoom and phone calls as needed and discussed issues such as LCAP2 and distance learning.

6.2 Administrative Services – Aaron Heinz

The Board did not have any questions or comments about Aaron Heinz's August 2020 Business Services written report.

6.3 Children's Services – Vicki Markss

Vicki Markss added to her August 2020 Children's Services written report saying that staff are finding it difficult to do virtual instruction with preschool children, but that staff has become very competent with technology and are ready to begin the school year. Discussion was held on whether preschoolers are required to wear masks, and Vicki said that the children are not wearing masks and that staff is taking every precaution against the illness.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza added to her August 2020 Educational Services written report saying that the department is forging ahead during this tumultuous time, while remaining flexible and supportive to the districts. Lorilee Niesen answered the Board's question regarding SWAA enrollment, which she said is currently six students, and she added to the report saying that Adult Education registration is now available on CCOE's web site, and that applications for the WFA opened today.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman reported that Special Education is not currently hiring paraeducators because he did not want to bring new employees in during this environment, he has been working with Michael West and CCPHO to determine if staff could provide in-person instruction, and that professional development was dedicated to the districts to get the teachers ready to go for the school year. He also answered the Board's question about whether he had received any parent complaints of the program not following a student's IEP, and he said that he had. Chuck explained that following the State's guidelines the IEP stays in place, but each student also has their own distance learning plan that adheres to their school's schedule, and their minutes are proportional to that school day. He said that staff is currently developing distance learning plans for each student.

6.6 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' August 2020 Technology Services written report. Alex announced that T-Mobile officially offered CCOE terms for leasing the spectrum. The EduNet infrastructure is in place in WUSD, staff are in the process of deploying LTE routers to students, and programming for twenty routers was finished yesterday. Because we can confirm that we have access to the spectrum, MUSD is immediately ready to proceed with participating in the EduNet, and plan to use the town water tower as their vertical asset. Alex said that the team is starting to make progress in PJUSD by identifying areas, and pointing out that there could be a business case made for PJUSD to buy into EduNet instead of paying for hotspots. CUSD is the same as PJUSD, but CUSD is behind the curve because of administration turnover and the need to get up to speed on the project. Discussion was held on the possibility of T-Mobile putting up a tower in areas where children are unable to receive a signal because of obstructions (e.g. trees),

and Alex answered “No.” He said that as a business T-Mobile (and other similar ISPs) need more population to make it profitable. He added that there are initiatives tied to funding for newer type models to get “last mile” connectivity for areas with no service of any kind like the towns of Stonyford and Ladoga, but nothing is finalized nor moving forward yet. Michael West added that his meeting with the K12HSN next week will include an update on the “last mile” issues; however, he cautioned that it is primarily the districts’ responsibility to get connectivity to those areas. He added that Alex and Kyle Gehrts did a terrific job negotiating the deal with T-Mobile. Alex assured the Board that he is optimistic that they will find a way around obstructions. The Board congratulated the team on their phenomenal job during this multi-year project.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President’s Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Lynn Bowen Burnham, Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the following Consent Agenda item:

8.1 Approve Minutes of the July 8, 2020, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that because of Lorilee Niesen’s and Maria Arvizu Espinoza’s work with Patricia Barba of WCC’s Colusa Campus, the EMT class will be held, and the orientation occurred with 25 attendees. During the orientation, Michael had the opportunity to speak with YCCD Chancellor Dr. Douglas Houston about broadband on the west side of the county that YCCD may be able to share with CCOE for EduNet purposes.

10.2 Facilities Update (standing item)

Michael West said that he reported on safety and security upgrades earlier in the meeting under his Superintendent’s Monthly Report (6.1.1).

10.3 LCAP Update (standing item)

Maria Arvizu Espinoza reported that the LCAP is still on hold, but the department is working on the Learning Continuity and Attendance Plan (LCAP2) and she will have it for review during a public hearing on September 9, 2020. The Board will need to vote to approve the plan, but they may not do so on the same day as the

public hearing, so during the regular meeting on that date the Board will need to vote to approve a scheduling a special meeting to approve the plan. Maria said that the approval and submittal process will be the same as the LCAP, with Boards approving the plans, districts submitting the LCAP2 to the COE and COEs submitting to the CDE.

10.4 Innovative Approaches to Literacy Grant (standing item)

Michael West reported that outreach activities were underway and he asked Jennifer Jelavich to provide an update. Jennifer spoke about a two month-long Zoom reading time, book purchases and distribution efforts, and Alissa Maas' efforts in cleaning iPads and returning those to schools.

11.0 NEW BUSINESS

11.1 45 Day Revised Budget and Multi Year Projections

Aaron Heinz explained that the budget presented in June was the result of the May Revise that the Governor presented, and that the 45 Day Revised Budget is the result of the budget that the legislature approved, which eliminated the 10% LCFF cut. He reviewed changes to the 2020-21 budget including restoration of the LCFF funding to the 2019-20 level, addition of monies because of the end of the Village litigation settlement, and reduction of monies due to the end of ongoing legal fees. Those changes led to an overall \$600,000 ending fund balance improvement. Aaron said that he is monitoring the status of the Federal government's stimulus package, and continuing cost cutting measures and decreases in expenditures. Discussion was held on litigation expenditures.

Brenda Miller/Moved, Jason McMullan/Seconded, and the motion carried five ayes (Lynn Bowen Burnham, Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the 45 Day Revised Budget and Multi Year Projections.

11.2 Approve SELPA Local Plan

Chuck Wayman reported that he used the State's template to write the Governance document of the Local Plan, which guides the SELPA. He said that committees drafted the Local Plan, it was sent to the CDE for revisions, it was submitted to district boards for approval, and after approval by this Board the final version will be submitted to the CDE. Chuck said that the Local Plan is now a three-year document. Discussion was held on the ability to adhere to the plan during COVID19, and Chuck said that CCOE will be able to uphold the document.

Barry Morrell/Moved, Lynn Bowen Burnham/Seconded, and the motion carried five ayes (Lynn Bowen Burnham, Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the SELPA Local Plan.

11.3 Approve the Consolidated Application

Maria Arvizu Espinoza reported that the spring release of the Consolidated Application was delayed due to COVID19. She explained that it is CDE's distribution of categorical programs to LEA's. Discussion was held on differences from prior, and Maria said that are no differences, it is just later than normal.

Brenda Miller/Moved, Lynn Bowen Burnham/Seconded, and the motion carried five ayes (Lynn Bowen Burnham, Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the Consolidated Application.

11.4 Approve Technical Services Inventory for Disposal

Alex Evans explained that this is an annual disposal of e-waste, and will help in the transition to a new storage location. Discussion was held on making certain all usable material was removed from the disposal items.

Lynn Bowen Burnham/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Lynn Bowen Burnham, Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the Technical Services Inventory for Disposal.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

September 9, 2020, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT

The meeting adjourned at 4:42 p.m.

Adopted and Entered



Ed Conrado, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ACSA	Association of California School Administrators
CCBE	California County Boards of Education
CCOE	Colusa County Office of Education
CCPHO	Colusa County Public Health Office
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
COE	County Office of Education
COVID 19	Corona Virus 2019
CUSD	Colusa Unified School District
EMT	Emergency Medical Technician
IEP	Individualized Education Program
ISP	Internet Service Provider
K12HSN	K-12 High Speed Network
LCAP	Local Control and Accountability Plan
LCAP2	Learning Continuity and Attendance Plan
LCFF	Local Control Funding Formula
LEA	Local Educational Agency
LTE	Long Term Evolution
MUSD	Maxwell Unified School District
PJUSD	Pierce Joint Unified School District
RFID	Radio-Frequency Identification
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
WCC	Woodland Community College
WFA	Wildland Firefighter Academy
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Public Hearing – September 9, 2020

Board Members Present: Lynn Bowen Burnham, Ed Conrado, Brenda Miller, and Barry Morrell

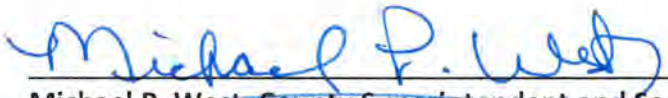
Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Sheryl Parker, Chuck Wayman, and Michael West

Ed Conrado called the Public Hearing on the Availability of Textbooks and Instructional Materials to order at 4:00 p.m.

No public was present to comment on or ask questions about the Availability of Textbooks and Instructional Materials.

The Public Hearing closed at 4:01 p.m.

Adopted and Entered



Michael P. West, County Superintendent and Secretary,
Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Public Hearing – September 9, 2020

Board Members Present: Lynn Bowen Burnham, Ed Conrado, Brenda Miller, and Barry Morrell

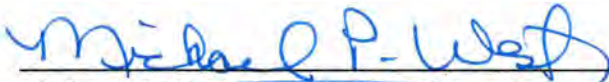
Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Sheryl Parker, Chuck Wayman, and Michael West

Ed Conrado called the Public Hearing on the Learning Continuity and Attendance Plan to order at 4:01 p.m.

No public was present to comment on or ask questions about the Learning Continuity and Attendance Plan.

The Public Hearing closed at 4:02 p.m.

Adopted and Entered



Michael P. West, County Superintendent and Secretary,
Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting September 9, 2020

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Lynn Bowen Burnham (until 5:40 pm), Ed Conrado, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Barbara Bair, Alex Evans, Angelina Guizar, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Sheryl Parker, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Ed Conrado called the meeting to order at 4:02 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

Move 6.6 to follow 6.1.2.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

Michael West reported that the Board received an update letter from CCBE Region 4 Representative David Patterson, which he will add to the October Board agenda.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as meetings with many organizations and staff regarding health and safety and new health orders. Michael said that cohorts have been amended to 16 students, and discussion was held on that amendment being for cohorts of certain groups (e.g., Special Education, homeless and foster youth). For early childcare education, an allowance was made for teachers to oversee two cohorts, which would allow an am/pm schedule. Michael reported on fall openings with distance learning in process throughout the County. He said that Our Lady of Lourdes, Maxwell, and

Princeton schools applied for and received waivers to open TK-6 grade levels under CDPH guidance. Discussion was held on waived schools opening as hybrid, in person, or split sessions, which Michael said is a district decision. Michael spoke about Colusa County's status on the State's four-tier, color-coded classification system, as "Purple," which is the most restrictive tier, and requirements to be downgraded to the next tier (Red). Discussion was held on rural counties' lack of internet access. Michael reported on CCOE's PPE distribution, guidelines for school re-openings and protocols to be followed as much as practicable, district superintendents continuing to communicate closely as issues arise, safety evaluations taking place weekly, and CCOE closely working with Colusa County Public Health. Michael reviewed safety protocols at the Village and preschool sites. He said that he began COVID 19 related, limited access, Williams Settlement Act visits to district schools. He spoke about concerns related to wildfires, including smoke issues and Public Safety Power Shutoffs (PSPS). Michael reported that he had the opportunity to provide input to the Colusa County Board of Supervisors about the state of education within the county. Discussion was held on stress related to distance learning, specific to Colusa County students; the education lag that our students are experiencing; the county as a whole doing what is necessary (e.g., wearing masks) to move out of COVID 19 restrictions; reducing class size; the possibility of small districts joining together to advocate for their issues; reaching out to legislative representatives; and the impact of distance learning on students and families. Brenda Miller asked if the Board would write a letter to other small counties to promote banding together, and the members agreed. Michael will speak with SSDA Executive Director Tim Taylor and formulate a letter on the Board's behalf.

6.1.2 Superintendents Council – Month Meeting

Michael West reported that he met with the district Superintendents in August via Zoom to review guidance from the CDPH and Department of Education.

Agenda item 6.6 was heard immediately following agenda item 6.1.2.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz was not in attendance.

6.3 Children's Services – Vicki Markss

Vicki Markss answered the Board's question regarding her September 2020 Children's Services written report, about the level of enrollment, which she said is low, but that it is not currently jeopardizing funding. Vicki said that staff are working on re-opening centers.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza and Lorilee Niesen co-presented the September 2020 Educational Services report to the Board. They reviewed the tenets of their guiding principal to increase student achievement and provide quality educational services to all ages through partnerships, relationships, sensitivity to community concerns, and providing community programs. They highlighted program staff and their functions. They reported on common elements of categorical programs, grants and budgets for 24 grants under the categories of Curriculum and Instruction, Prevention Services, Adult Education, and SWAA. They highlighted contracts with agencies, districts, independent contractors, and COEs. They reviewed sixteen curriculum and instruction programs. The team reported on changes at SWAA from 2015 to 2020 and on Prevention Services programs including Foster Youth Services Coordinating Programs, Homeless (McKinney-Vento), TUPE, and Second Step. They also spoke about Adult Education, the Farm to School program, and a plethora of stakeholders.

5:40 pm – Lynn Bowen Burnham left the meeting.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman answered the Board's question regarding his September 2020 Special Education and SELPA written report, about Coastal Buttes teaching delivery during COVID 19, saying that five out of seven students attend via distance learning, and that CBA will receive three students from a non-public school tomorrow.

6.6 Technology Services – Alex Evans

Agenda item 6.6 was heard immediately following agenda item 6.1.2.

Alex Evans added to his September 2020 Technology Services written report with an update on the EduNet at WUSD. He said that MUSD and CUSD will utilize the EduNet, and that PJUSD could possibly be on board as well. Alex reported that PJUSD's internet outage today was caused by a problem at Frontier, the district's ISP provider. Brenda Miller asked Michael West to speak to the State specifically about lost ADA. Michael said that he spoke with the State Superintendent of Public Instruction's liaison this morning, and that the district would need to submit a Request for Allowance of Attendance Due To Emergency Conditions (form J-13A) to recover funds. Alex said that once vertical assets are in place, there is a potential to bypass Frontier and only use that ISP as a backup connection. He added that he has a plan to test pilot a CBRS in Dunnigan and hopefully bring the EduNet to that town as well. Michael announced that Alex has been working with YCCD Chancellor Dr. Douglas Houston and the district's IT department on allowing CCOE to use their EBS spectrum on the west side of the valley, and that Dr. Houston indicated that the district wants CCOE's assistance to build the program. Brenda Miller reported on student connectivity issues, and she asked who chooses the hot spot that students receive. Alex said the districts decide the hot spot that students receive. Discussion was held on environmental obstructions, and Alex said that staff can assist students with re-directing the

signal. Discussion was held on setting up small learning centers. Alex said that we do not have a facility, but he is setting up Wi Fi connectivity at parking lots at the Village and at preschool learning sites in Williams, Arbuckle, and Colusa, and at the Stonyford library. Discussion was held on students not having access to a car, and Michael said that he relayed this problem to SSPI Tony Thurmond, and in a memo to Governor Newsom. Discussion was held on the next district to be online with EduNet, and Alex said that would be MUSD and then CUSD, and he said that all districts could potentially be online by early next year.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell) and two absent (Lynn Bowen Burnham and Jason McMullan) to approve the following Consent Agenda item:

8.1 Approve Minutes of the August 12, 2020, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reiterated YCCD information that he reported under item 6.1.1.

10.2 Facilities Update (standing item)

Michael West reported that during the excessive heat and smoke, staff are taking measures to stay healthy while working outside.

10.3 LCAP Update (standing item)

No report.

10.4 Innovative Approaches to Literacy Grant (standing item)

Alissa Maas reported on assisting with supplemental learning at Children's Services sites by downloading the F2B app to iPads. She said that IAL distributed 94 iPads to preschool students, with 100 more to be distributed later, and 250 iPads to be distributed to elementary schools. She said that the group is working on a book sharing program that will start in October, during which children in every classroom from infant to third grade will receive ten books each. Alissa said that staff are planning a curbside Fall Festival during the month of October to include weekly online story times, countywide book giveaways, and books will be provided to local businesses to give to children. She added that IAL will purchase 1,000 books for the First 5 Raising a Reader program.

11.0 NEW BUSINESS

11.1 Schedule Special Meeting for September 14, 2020 to Adopt the Learning Continuity and Attendance Plan

Tina Maxwell reported that the meeting would be to adopt the LCAP2 that was presented during the public hearing at the beginning of this meeting.

Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell) and two absent (Lynn Bowen Burnham and Jason McMullan) to approve scheduling a special meeting on September 14, 2020, to adopt the Learning Continuity and Attendance Plan.

11.2 Approve Board Resolution No. 20/21-01 of the Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding Sufficiency or Insufficiency of Instructional Materials for Fiscal Year 2020-21

Discussion was held on hot spots and other electronic devices not falling under the curriculum aspect of this resolution.

Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell) and two absent (Lynn Bowen Burnham and Jason McMullan) to approve Board Resolution No. 20/21-01 of the Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding Sufficiency or Insufficiency of Instructional Materials for Fiscal Year 2020-21.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Special Board Meeting information

September 14, 2020, 4:00 p.m. (if approved in item 11.1)
345 5th Street, Colusa, Large Conference Room and via Zoom

12.3 Next Regular Board Meeting information

Gann Limits

October 14, 2020, 4:00 p.m.
345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT

The meeting adjourned at 6:16 p.m.

Adopted and Entered

Respectfully Submitted



Ed Conrado, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ADA	Average Daily Attendance
CBA	Coastal Buttes Academy
CBRS	Citizens Broadband Radio Service
CCBE	California County Boards of Education
CCOE	Colusa County Office of Education
CDPH	California Department of Public Health
COE	County Office of Education
COVID 19	Corona Virus 2019
CUSD	Colusa Unified School District
EBS	Educational Broadband Service
F2B	Footsteps to Brilliance
IAL	Innovative Approach to Literacy
ISP	Internet Service Provider
IT	Information Technology
LCAP2	Learning Continuity and Attendance Plan
MUSD	Maxwell Unified School District
PJUSD	Pierce Joint Unified School District
PPE	Personal Protective Equipment
PSPS	Public Safety Power Shutoff
SELPA	Special Education Local Plan Area
SSDA	Small School Districts' Association
SSPI	State Superintendent of Public Instruction
SWAA	S. William Abel Academy
TK	Transitional Kindergarten
TUPE	Tobacco Use Prevention Education
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Special Meeting September 14, 2020

8.4

Board Members Present: Lynn Bowen Burnham, Ed Conrado, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Aaron Heinz, Tina Maxwell, Lorilee Niesen, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

Ed Conrado called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 PUBLIC INPUT – Items not on the agenda

No public input.

4.0 PUBLIC INPUT – Items on the agenda

No public input.

5.0 NEW BUSINESS

5.1 Approve Adoption of the 2020-21 Learning Continuity and Attendance Plan

No questions or comments.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried four ayes (Lynn Bowen Burnham, Ed Conrado, Brenda Miller, and Barry Morrell) and one absent (Jason McMullan) to approve the 2020-21 Learning Continuity and Attendance Plan

6.0 ADVANCED PLANNING

6.1 Items to be Considered for the Next Board Meeting

No items added.

6.2 Next Regular Board Meeting

Gann Limits

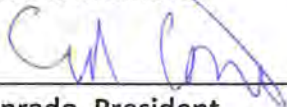
October 14, 2020, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room and via Zoom

7.0 ADJOURNMENT

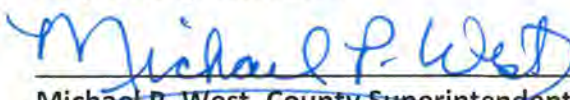
The meeting adjourned at 4:05 p.m.

Adopted and Entered



Ed Conrado, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting October 14, 2020

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Ed Conrado called the meeting to order at 4:06 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diploma

Lorilee Niesen reported on one recent graduate from Colusa County Adult School. Lorilee shared a photograph of the graduate receiving her diploma and she explained the graduate's absence.

4.2 Update from CCBE Region 4 Representative David Patterson

4.3 SSDA President Stuart Packard Letter to Members

4.4 CDPH Letter Regarding COVID-19 Monitoring List and Colusa Schools

4.5 CDPH Blueprint Data Chart

Michael West presented a CDPH COVID 19 Blueprint Data Chart, which indicated Colusa County moved up to the next, less restrictive tier, and he said that Colusa County may be able to reopen schools in the foreseeable future.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West elaborated further on moving to the next tier, which could allow schools to open within the next month without CDPH approval. Currently a combination of distance learning is happening in grades 7-12; however, first quarter grades indicated poor results. Michael spoke about the learning loss between March 2020 and the date that schools reopen, and the massive need for remediation, possibly including required summer school, which would face many hurdles. Michael said another area of concern is the statewide reduction in ADA, with greater than 60 Colusa County students currently not accounted for. He reported that Our Lady of Lourdes, MUSD, and Princeton are offering TK-6 grade in class instruction with no issues reported so far, and that CUSD has applied for a waiver. Michael announced that the WHO has determined that sequestration and restrictions are not good for health issues, and the CDC reported that 98% of people 65 and younger have recovered and that 95% of those 65 and over have recovered. He also said that the County received a distribution of PPEs from the OES to meet the needs of the County. Michael assured the group that as the County transitions to the red tier and beyond, the districts will follow guidelines and protocols suggested to be followed as much as practicable; that district superintendents are communicating closely as issues arise; and that we will still see distance learning, blended learning, and face-to-face instruction at differing levels throughout the county. He went on to say that evaluations will take place weekly as to levels of safety, monitoring of students and staff, overall activity, and the need or not for continued protocols, with the County Health Department being prepared to step in whenever necessary. Michael reported on safety protocols at the Village, administrative offices, and preschool sites. He said that CCOE received equipment for the real time monitoring of individuals via thermal scan and the system is operational. Michael spoke about staff trainings to celebrate their successes with distance learning, and his Williams Settlement Act activities. Discussion was held on low grades, academic rigor, on pressure that teachers have experienced to lower the bar, on using summer school for student remediation, on the early retirement rate for educators, and on getting all student demographics caught up. Maria Arvizu Espinoza said that she has been working with the Mexican Consulate and Migrant Education to facilitate translation of student transcripts before those students return to Mexico, and on allowing students to take their devices to continue their distance learning in Mexico. Discussion was also held on supporting teaching staff.

6.1.2 Superintendents Council – October Meeting

Michael West reported that he met with the district Superintendents via Zoom in October and the group discussed district and COE plans and challenges. Discussion was held on the high quality of administrators and teaching staff, and on the importance of essential learning.

6.2 Administrative Services – Aaron Heinz

The Board did not have any questions for Aaron Heinz.

6.3 Children’s Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss’ October 2020 Children’s Services written report.

6.4 Educational Services – Maria Arvizu-Espinoza

The Board did not have any questions or comments about Maria Arvizu-Espinoza’s October 2020 Educational Services written report.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman presented his October 2020 Special Education and SELPA report to the Board by highlighting the department’s Service Provider Resources website to assist parents and students in distance learning. These resources included information on Workability 1 Transition Activities, Preschool Special Education Activities, Adapted Physical Education, and Speech and Language. The site also offers one-stop shopping for service provider services. Chuck said that this site would continue to be maintained after COVID 19. Chuck answered questions regarding whether the federal or state governments relaxed any requirements; such as the IEP process, by saying the federal government has not relinquished any requirements, but the state has been a little lenient. He said that the state is keeping up the timeline for this year, while encouraging the department to prioritize and catch up IEPs from last year. Chuck added that the program is seeing referrals for Special Education service for students’ poor performance in distance learning, and Special Education does not have the staff to offer those services. Discussion was held on using the budget help provide those services.

6.6 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans’ October 2020 Technology Services written report. The Board offered congratulations on the progress of the EduNet project. Alex provided an update on the project including the purchase of infrastructure equipment for MUSD and PJUSD and a meeting scheduled with the CUSD CBO to solidify plans for that district. He also said the team developed a strategy to replace WUSD’s 10-watt radios with 20-watt radios to alleviate object interference (e.g. leaves and trees) and making 20-watt radios the standard for future installations. Alex also reported on a meeting today with Reclamation District 1004 who agreed to provide a vertical asset for CUSD.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No Report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell), two absent (Lynn Bowen Burnham and Jason McMullan) to approve the following Consent Agenda items:

8.1 Approve Minutes of the September 9, 2020, Public Hearing on Availability of Textbooks and Instructional Materials

8.2 Approve Minutes of the September 9, 2020, Public Hearing on Learning Continuity and Attendance Plan

8.3 Approve Minutes of the September 9, 2020, Regular Board Meeting

8.4 Approve Minutes of the September 14, 2020, Special Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that YCCD has agreed to work with CCOE to use their spectrum for EduNet expansion. Alex Evans said CCOE solidified a partnership with YCCD, and that they are hoping to develop their own network modeled after CCOE's specifically for Yuba, Sutter, Yolo, Colusa, and Lake Counties. CCOE will work with and train YCCD so that they may bring the spectrum to their schools.

10.2 Facilities Update (standing item)

Michael West announced that CCOE is finally enacting plans to deal with garage doors; security of facility; expansion of Farm to School ideas and additional use of California native grasses, scrubs, trees, and sod at the entire Village; and improvement of the audio-visual equipment at the at the multipurpose room.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reminded the Board that the LCAP is not required this year, but she said that she reviewed all LCPs and Michael West submitted an acknowledgement letter to all district superintendents.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on grant activities, including Fall Fest activities at local restaurants in Colusa Arbuckle and Williams; distributing books during food distribution events; providing devices to TK through third grade students; hosting Book sharing and Story time with Pinky programs, and two trainings for Spanish language

preschool providers on F2B. Karisa said because of the F2B dashboard, we are able to see that from July 1, 2020 to October 11, 2020, district students in the County spent over 2,300 hours on literacy. The Board complimented IAL for their outreach activities. Michael West encouraged the Board to go to CCOE's Facebook page to view Jennifer Jelavich's videos of IAL activities.

11.0 NEW BUSINESS

11.1 Approve 2019-20 Unaudited Actuals

Aaron Heinz presented information from the 2019-20 Unaudited Actuals Report, describing it as a wrap-up scorecard of the condition of CCOE's budget at the end of 2019-20. Aaron reported that due to COVID 19, CCOE had less expenditures than anticipated in the second half of the year, and the ending fund balance increased by \$477,000. Discussion was held on the source of savings, which Aaron said were across the Board. He added that the Indirect Cost Rate for 2021-22 will be 10.93%, which is a slight increase from 2020-21's rate of 10.10%. Discussion was held on Special Education's Indirect Cost Rate.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell), two absent (Lynn Bowen Burnham and Jason McMullan) to approve the 2019-20 Unaudited Actuals.

11.2 Approve Board Resolution No. 20/21-02 Gann Limits

Aaron Heinz reported on the history of the annual Gann Limits Resolution, and on the need to correct Board Resolution No. 20/21-02 Gann Limits due to a clerical error.

Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell), two absent (Lynn Bowen Burnham and Jason McMullan) to approve the corrected Board Resolution No. 20/21-02 Gann Limits.

11.3 Public Disclosure of the 2020-21 Negotiated Agreement Between the Colusa County Superintendent of Schools and the Colusa County Education Services Professionals (CCESP)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Colusa County Education Services Professionals (CCESP).

11.4 Public Disclosure of the 2020-21 Negotiated Agreement Between the Colusa County Superintendent of Schools and the Educators of Colusa County Office of Education (ECCOE)

Michael West explained that this document discloses to the Board and to the public the negotiated agreement between CCOE and the Educators of Colusa County Office of Education (ECCOE). Discussion was held on the need to change contract language, and Serena Morrow said changes were the result of changing laws and old contract language.

11.5 Approve HDV Employer Contribution Increase Recommendation

11.5.1 Board of Education

11.5.2 County Superintendent of Schools

Discussion was held on the HDV cap increase that CCOE approved for employees, and on whether the cap should increase for the Board and Superintendent as well.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell), two absent (Lynn Bowen Burnham and Jason McMullan) to approve the HDV Employer Contribution Increase Recommendation for the Board of Education and the County Superintendent of School.

11.6 Approve 2020-21 CCOE Annual Plan for LCAP Support

Maria Arvizu Espinoza reported that SB 98 did not suspend the Annual Plan for LCAP Support, which documents support that CCOE provides to the districts and schools.

Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried three ayes (Ed Conrado, Brenda Miller, and Barry Morrell), two absent (Lynn Bowen Burnham and Jason McMullan) to approve the 2020-21 CCOE Annual Plan for LCAP Support.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

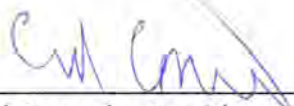
November 10, 2020, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT


The meeting adjourned at 5:08 p.m.

Adopted and Entered



Ed Conrado, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ADA	Average Daily Attendance
CBO	Chief Business Official
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CDC	Centers for Disease Control and Prevention
CDE	California Department of Education
CDPH	California Department of Public Health
COE	County Office of Education
COVID 19	Corona Virus 2019
CUSD	Colusa Unified School District
ECCOE	Educators of Colusa County Office of Education
F2B	Footsteps to Brilliance
HDV	Health, Dental, & Vision (in terms of insurance)
IEP	Individualized Education Program
LCAP	Local Control and Accountability Plan
LCP	Learning Continuity and Attendance Plan
MUSD	Maxwell Unified School District
OES	Office of Emergency Services
PJUSD	Pierce Joint Unified School District
PPE	Personal Protective Equipment
SB	Senate Bill
SELPA	Special Education Local Plan Area
TK	Transitional Kindergarten
WHO	World Health Organization
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting November 10, 2020

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Cristy Edwards, Alex Evans, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Ed Conrado called the meeting to order at 4:07 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

Move 11.1, Accept 2019-20 Financial Audit Report to follow 3.0, Staff Questions and Comments.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

Agenda item 11.1 was heard immediately following agenda item 3.0.

4.0 LETTERS AND COMMUNICATIONS

4.1 Assembly Members' Letter to CHHS Secretary Ghaly Re: Reopening Schools

4.2 Superintendents of the Sacramento, Santa Ana, Long Beach, Los Angeles, Oakland, San Diego and Fresno School Districts to Governor Newsom Re: Common Standards

Michael West reported on advocacy letters regarding standards for safe school re-openings. He also spoke about CSR3's advocacy for a different set of metrics that are specific to that region's communities.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on continuing issues regarding school health and safety, preparation and planning, and testing concerns. He also provided information on district school re-openings, including the following:

District	School Re-opening
MUSD	Opened for face-to-face instruction with 94% in person attendance on 10/27/2020.
Princeton	Opened for face-to-face instruction with 75% in person attendance on 11/02/2020.
PJUSD	Opened for face-to-face instruction with a distance learning option and with 65–70% in person attendance on 11/5/2020.
CUSD	TK-8 th opened for face-to-face instruction with 78% in person attendance on 11/5/2020, and 9 th -12 th will re-open on 11/19/2020.
WUSD	Plans are to open for face-to-face/hybrid Instruction in TK-1 st on 11/16/2020, 1 st -3 rd on 11/30/2020, 4 th -6 th on 12/7/2020, and 7 th -12 th on 01/12/2021.

Michael said that so far no issues were reported regarding re-openings, and that schools were doing their best to follow the State's July and August 2020 guidelines (e.g., social distancing, masking, and keeping cohorts in order).

Michael spoke about CCOE's distribution of State OES provided PPEs to meet the needs of the districts and the County Office. He also reported that Colusa County transitioned to the less restrictive orange tier of the CDPH Blueprint; however based upon rising local numbers, Michael said he anticipates that the county will transition back to the more restrictive red tier next week. Michael also said that he expects to see distance learning, blended learning, and face-to-face instruction offered at differing levels throughout the County and the State, and he believes those learning types will continue to be a part of education post COVID 19. Michael reported that he has been working closely with CDPH and he presented the annual Williams Settlement Act Report to the Board of Supervisors today. He explained that safety protocols are continuing to be implemented at the Village, administrative offices, and preschool sites. Michael reported on his participation in several IAL book giveaways and meetings to discuss CDE's focus of embedding VAPA into all curricula moving forward. He said that CCOE's Bob Kirkman will take the lead for implementing art into Special Education, CBA, Adult Transition, and SWAA curricula. Michael said that he met with Jerry Brown, Executive Director of the Sites Joint Powers Authority, regarding project plans, outreach, and their plans to see the project completed within ten years.

6.1.2 Superintendents Council – October Meeting

Michael West reported that he met with the district Superintendents in October and discussed safety protocols, the EduNet's progress, and the probable move to the more restrictive tier, which will not affect schools that have already reopened. Discussion was held on Dr. Lampkin's reopening plan for WUSD.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz spoke to his November/December 2020 Administrative Services report to the Board saying that the department is continuing to do the work behind the scenes to see that everyone gets paid, facilities are clean, and all students are fed. He also reported on Human Resource Specialist II Rachel Webb's recent baby shower.

6.3 Children's Services – Vicki Markss

Vicki Markss distributed her November/December 2020 Children's Services written report to the Board. Vicki added that she is excited about WUSD schools re-opening because of Children's Services sites on those campuses.

6.4 Educational Services – Maria Arvizu-Espinoza

The Board did not have any questions or comments about Maria Arvizu-Espinoza's November/December 2020 Educational Services written report. Maria said that students are back on sites, parents' are excited, staff and students are following safety protocols, students are being transported to and from school, staff are cleaning classrooms and vehicles, and all are monitored by the recently installed thermoscan system. Maria added that to mitigate the learning loss caused by time away from school, staff are using project based learning to get more value from the learning experience.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman spoke to his November/December 2020 Special Education and SELPA report to the Board saying that CBA re-opened and is operating five days a week with no blended learning.

6.5.1 SELPA - October Meeting

Chuck Wayman reported that during the October 27, SELPA meeting, the group passed the budget revision.

6.6 Technology Services – Alex Evans

Alex Evans presented his November/December 2020 Technology Services written report to the Board that focused on EduNet; including equipment that will be used to broadcast signal, current deployment status, CCOE's access to the spectrum, sites for deployment, project delays and limitations, and next phases. Michael West reminded the Board that the EduNet is an education based system and it is run through CCOE's filter, so it is not a replacement for entertainment based internet usage.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Barry Morrell/Moved, Jason McMullan/Seconded, and the motion carried four ayes (Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Lynn Bowen Burnham) to approve the following Consent Agenda item:

8.1 Approve Minutes of the October 14, 2020, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that he met with Woodland Community College President Dr. Artemio Pimentel, both via Zoom and in-person, to discuss programs and projects of interest to both WCC and CCOE; including the EMT class, the Farm 2 School Program, and both agencies utilizing classrooms at the Village and at WCC's Colusa County Campus.

10.1.1 Woodland Community College – President's College Report

Brenda Miller thanked Michael West for including the WCC President's Report in the packet, and Michael said that he will include that report in future Board packets as well.

10.2 Facilities Update (standing item)

Michael West reported that projects are continuing with Jared Robinett and the maintenance team working very diligently to complete those prior to inclement weather.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported that the LCAP is still on hold, and she does not have an update. Maria added that she will probably have a template in January.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on end-of-year one data, including 7,715 books given directly to children, 32,000 books purchased by schools, 396 books donated to the Raising a Reader program, and 200 iPads provided through the iPad Lending Program. For year two, Karisa said that the group is getting ready for AWE Stations, which are plug and play bilingual devices for children two to eight years-old that will be installed at three county libraries and three school sites; Jennifer Jelavich will continue

the Reading with Pinky story times; and IAL will continue to collaborate with First 5 Colusa on upcoming events. Karisa reported that F2B data indicated 1,200 hours of literacy. Discussion was held on participation in upcoming holiday events.

11.0 NEW BUSINESS

Agenda item 11.1 was heard immediately following agenda item 3.0.

11.1 Accept 2019-20 Financial Audit Report, Presented by James Marta & Co. – Mario da Costa

Aaron Heinz spoke about CCOE's relationship with auditors, and he introduced Mario da Costa, an independent CPA with James Marta & Co. Mario presented the Independent Auditor's Report for the fiscal year that ended June 30, 2020. He said that the auditors' opinion is, as stated in their report to the Board, unmodified in that the financial statements are presented fairly as of 2020, adding that it is a "clean" audit. Mario outlined the Statement of Net Position that indicated a \$1.6 million revenue increase, a \$5.6 million increase in expenses, and a negative change in net position of \$2.7 million as a result of the pension liability. Mario reviewed the Financial Trends and Analysis that indicates available reserves (5%) and long-term liabilities, which he said also increased because of the pension liability, and Government-Wide Revenues and Expenditures. Mario continued with his Comparative Analysis and Statement of Activities of Similar Counties, and the Economic Outlook that showed that CCOE compared favorably with surrounding counties. Discussion was held on the percentage of salaries and benefits (83%). Mario reported on economic outlook and budget highlights, information on the pension liability, financial trends and analysis, on compliance reports that indicated no matters were reported, on an unmodified opinion (zero deficiencies), and on internal controls and federal compliance with no findings in the previous year. In conclusion, Mario stated that CCOE's financial condition is improving and that CCOE has a great management team.

Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Lynn Bowen Burnham) to accept the 2019-20 Financial Audit Report, Presented by James Marta & Co. – Mario da Costa.

Discussion was held on future budgets.

11.2 Upcoming December Annual Organizational Meeting Considerations

11.2.1 Draft Schedule of 2021 Regular Meetings

11.2.2 Draft President Rotation Schedule

11.2.3 Draft Liaison Assignments

Tina Maxwell explained that the above three documents would be on the December 11, 2020, Board agenda for approval.

11.3 Approve setting December 14, 2021, 4:00 pm, as the Date and Time for the Colusa County Board of Education Annual Organizational Meeting as Required by EC 35143

Tina Maxwell explained that the Annual Organizational Meeting must be set 30 days prior to the upcoming organizational meeting

Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Lynn Bowen Burnham) to approve setting December 14, 2021, 4:00 pm, as the Date and Time for the Colusa County Board of Education Annual Organizational Meeting as Required by EC 35143.

11.4 Williams Settlement Act Report to the County Board of Education

Michael West reported on his WSA Annual Report to the Board of Supervisors. He explained that he delivered his Annual Report to the districts in a written report because the State pushed out facilities inspections until the spring, after which time he will deliver an in-person report to those Boards. Because facilities inspections were not viable, Michael said he relied upon affidavits from administrators to determine whether schools met WSA requirements. Michael reviewed his written report to the Board. Brenda Miller thanked Michael for his passion for the students.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Budget salaries and benefits percentage discussion in January or February.

12.2 Next Regular Board Meeting

Annual Organizational Meeting and First Interim Report

Friday, December 11, 2020, 4:00 p.m.

(Note: Not the second Wednesday due to the EC 35143 mandated window of dates and the First Interim Report submission deadline)


345 5th Street, Colusa, Large Conference Room and via Zoom

Michael introduced Cristy Edwards, Trustee Area 4 Representative Elect.

13.0 ADJOURNMENT

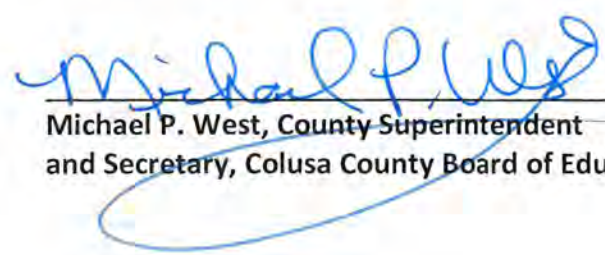
The meeting adjourned at 5:43 p.m.

Adopted and Entered



Ed Conrado, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AWE Station	Early Learning Station
CBA	Coastal Buttes Academy
CCOE	Colusa County Office of Education
CDE	California Department of Education
CDPH	California Department of Public Health
CHHS	California Health and Human Services
COVID 19	Corona Virus 2019
CPA	Certified Public Accountant
CSR3	Capital Service Region
CUSD	Colusa Unified School District
EC	Education (or Ed) Code
EMT	Emergency Medical Technician
F2B	Footsteps to Brilliance
IAL	Innovative Approach to Literacy
LCAP	Local Control and Accountability Plan
MUSD	Maxwell Unified School District
OES	Office of Emergency Services
PJUSD	Pierce Joint Unified School District
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
TK	Transitional Kindergarten
VAPA	Visual And Performing Arts
WCC	Woodland Community College
WSA	Williams Settlement Agreement
WUSD	Williams Unified School District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting December 11, 2020

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Cristy Edwards, Alex Evans, Aaron Heinz, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Ed Conrado called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORGANIZATION OF THE BOARD

2.1 Certificates of Election and Appointment and Oath of Office

2.1.1 Trustee Area 1, In Lieu of Election – Brenda Miller

2.1.2 Trustee Area 2, In Lieu of Election – Richard Morrell

2.1.3 Trustee Area 4, Election – Cristy Edwards

The Board certified the appointment of Brenda Miller, Trustee Area 1, and Richard Morrell, Trustee Area 2, and accepted the County Clerk election certification for Cristy Edwards, Trustee Area 4.

2.2 Oath of Office Trustee Areas 1, 2, & 4

Colusa County Clerk-Recorder, Rose Gallo-Vasquez administered the Oath of Office to Brenda Miller – Trustee Area 1, Richard Morrell – Trustee Area 2, and Cristy Edwards – Trustee Area 4.

The Board was asked to sign the Combined Certificate of Appointment in Lieu of Election and Oath of Office for Brenda Miller and for Richard Morrell, and the Certificate of Election and Oath of Office for Cristy Edwards, which will be completed and sent to the Colusa County Clerk-Recorder, Rose Gallo-Vasquez.

2.3 Accept President Rotation Schedule

Discussion was held on newly elected Area 4 Trustee Cristy Edwards becoming the 2021 President of the Board.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to accept the President Rotation Schedule (Attachment B).

As of this action, Cristy Edwards assumed the Presidency, and began leading the meeting.

2.4 Accept the 2021 Schedule of Regular Meetings

Discussion was held on scheduling the meeting later in the evening to allow members of the public to attend after work. Discussion was also held on reasons to keep the 4:00 pm meeting time, such as the impact on staff, the added cost of later meetings, COE vs. district public interest, and on the Board's ability to re-schedule meeting dates and times as they see fit.

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell) and one no (Jason McMullan) to accept the 2021 Schedule of Regular Meetings with the option of changing the date and/or time of future meetings if the Board deems it necessary (Attachment C).

2.5 Set 2021 Liaison Assignments

Discussion was held on keeping the 2021 Liaison Assignments the same as 2020 with Cristy Edwards taking over Lynn Bowen Burnham's assignments.

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to set the 2021 Liaison Assignments the same as 2020 with Cristy Edwards taking over Lynn Bowen Burnham's assignments (Attachment D).

3.0 ORDERING OF AGENDA

No changes.

4.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

5.0 LETTERS AND COMMUNICATIONS

No letters or communications.

6.0 PUBLIC INPUT – Items not on the agenda

No public input.

7.0 REPORTS FROM SUPERINTENDENT AND STAFF

7.1 Superintendent's Monthly Reports

7.1.1 Superintendent's Monthly Report

Michael West was absent, and Aaron Heinz orally delivered Michael's report in his stead. In his report Michael indicated that he participated in Zoom meetings with many organizations and staff on COVID 19 health and safety, preparation and planning, and testing concerns. He reported that CCOE signed an agreement with Curative, Inc. to provide saliva based self-testing for our educational staff at the Village multipurpose room one or two days per week. Discussion was held on the cost per test, which is \$120 and is covered by health insurance. Michael shared Jennifer Jelavich's Colusa County Schools Reopening Status report, and Michael's belief that with the County's position in the purple tier and

beyond, schools will remain at the same state of opening, that districts will follow guidelines and protocols suggested to be followed as much as practicable, that district superintendents are communicating closely as issues arise, and that we will still see distance learning, blended learning, and face to face instruction at differing levels throughout the County and the State. Evaluations will take place weekly as to levels of safety, monitoring of students and staff, overall activity, and need or not for continued protocols, with CCOE working closely with Colusa County Public Health. Michael participated in luncheons with five Beginning Day Golden Ticket winners. Discussion was held on the reopening status of all districts.

7.1.2 Superintendents Council – No November Meeting

8.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

8.1 Board President's Report

Ed Conrado said that he enjoyed leading the meetings, and he did not have a Board President's Report.

9.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the following Consent Agenda item:

9.1 Approve Minutes of the November 10, 2020, Regular Board Meeting

10.0 PUBLIC INPUT – Items on the agenda

No public input.

11.0 OLD BUSINESS

11.1 Community College District Territory (standing item)

Aaron Heinz read from Michael West's report, which indicated that CCOE is continuing work in partnership with WCC and YCCD on the EduNet, Farm to School, and upcoming EMT classes.

11.2 Facilities Update (standing item)

Aaron Heinz read from Michael West's report, which indicated that facilities projects are continuing with no new items.

11.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported that the CDE will host an LCAP webinar on December 15, 2020, to solicit stakeholder input on version 2 of the annual update, and that the template is not yet ready for review.

11.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on grant activities, including Literacy Kit distributions, Book Sharing book giveaways, and virtual story times in English and in Spanish on Facebook.

The December 11, 2020, Board Agenda was misnumbered from this point forward, incorrectly identifying each item as being one digit higher in sequence (e.g., 12.0 was identified as 13.0).

12.0 NEW BUSINESS

12.1 Approve First Interim Report

Aaron Heinz began his presentation of the First Interim Report by providing a synopsis of the budget, and a review of the General Fund Assumptions, the CCOE Certification Form that is positive, and the County Service Fund - General Fund 01 that has an ending balance of \$4 million, but will need to be closely monitored in expectation of economic uncertainties. Discussion was held on Noncapitalized Equipment Expenditures and Aaron will provide Brenda Miller with a detail of those expenditures; on expense 6400, Equipment Increases, which Aaron previously reported as facility and technology outlays; on whether the State is paying COE in a timely manner, which Aaron said no major delays in payments had occurred, but deferrals will begin in February and will continue through the end of the year; and on expense 5800 Consulting Services/Operating Expense increase, which Aaron believes are Special Education mental health dollars and he will provide Jason McMullan with additional information. Aaron reviewed the Combined Multi-Year Projections that indicate CCOE can meet the financial obligations of the current fiscal year, and two out years; however, he cautioned the group to be mindful of retirement costs that are expected to increase significantly in future years during a time of flat funding and zero COLA. Discussion was held on the Governor's one time pay down to the STRS fund in 2019, and on the possibility of the State paying down deferrals. Aaron drew the Board's attention to the Multi-Year Projections Fund Balance (Section D) that indicates CCOE's ending fund balance will be reduced from \$4 million in 2020-21, to \$3.7 million in 2021-22, and then to \$3.3 million in 2022-23, and that these balances were conservatively determined by assuming flat funding. Discussion was held on knowing when program reductions are necessary, and on CCOE's reserve rate (currently CCOE is moving from a 30% to a 21-22% reserve, which is greater than the State mandated 5% reserve). Aaron acknowledged Angelina Guizar and Sheryl Parker for their work on the budget. Discussion was held on whether the State is still supporting LEA's full pre-COVID 19 payroll, and Aaron said he will know better in January after the first Governor's Budget is released.

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to approve the First Interim Report.

12.2 Cancel December 15, 2020, Contingency Meeting

Tina Maxwell reported that the December 15, 2020, meeting is contingent upon the December 11, 2020, meeting consisting of a quorum, and Board having the ability to successfully conduct Board Business. She said in her view the December 11, 2020, meeting was successful, and the December 15 meeting is unnecessary.

Brenda Miller/Moved, Jason McMullan/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell) and zero noes to cancel the December 15, 2020, Contingency Meeting.

13.0 ADVANCED PLANNING

13.1 Items to be Considered for the Next Board Meeting

Salary as a Percentage of Budget Discussion information

13.2 Next Regular Board Meeting

January 13, 2021, 4:00 p.m.

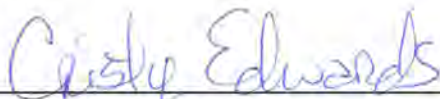
345 5th Street, Colusa, Large Conference Room and via Zoom


14.0 ADJOURNMENT

The meeting adjourned at 5:15 p.m.

Adopted and Entered

Respectfully Submitted


Cristy Edwards, President
Colusa County Board of Education


Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

CCOE	Colusa County Office of Education
CDE	California Department of Education
COE	County Office of Education
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
EMT	Emergency Medical Technician
LCAP	Local Control and Accountability Plan
STRS	California State Teachers Retirement System
Village	Colusa County Office of Education's Education Village in Williams, CA
WCC	Williams Children's Center
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting January 13, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:01 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

No letters or communications.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation in Zoom meetings with many organizations and staff regarding health and safety and preparation and planning. Michael spoke about reviews from several District Superintendents on their school openings. He added that because the County is in the State's Purple Tier, the schools' opening statuses will remain the same as before the lockdown. Michael provided a COVID 19 update, saying that Governor Gavin Newsom changed the vaccine standard's first release to include individuals 65 years-old and older, and that the greater Sacramento region was removed from the lockdown yesterday because ICU availability has increased and new cases did not surge high as the California Department of Public Health estimated.

Michael added that he is still working closely with the Colusa County Public Health Office. Michael reviewed the Governor's projected Budget that he said included a hint of Federal funding and support, and a chance to see significant changes to Special Education and Head Start/State Pre-School programs. Michael reviewed the greater than expected revenues that were generated since the last budget update and types of Proposition 98 spending (K-12 and Community Colleges) that included funds for Summer School and Extra Learning Time, the Teacher Development Program, Student Anxiety and Depression programs, and additional monies for Special Education. He said that the budget includes an increase in ADA spending of \$2,000 per student. He added that deferrals would slowly go away, and that the CalPERS/STRS employer contribution rates will be reduced by using other previously set aside monies to pay down the shortfall. Michael said that the ADA for 2020-21 was held-harmless, and the 2021-22 budget includes a 3.84% COLA, which previously was expected to be zero. Aaron Heinz clarified that deferrals happening between now and June are still in play, but that the State is buying down next year's deferrals, with a small amount of deferrals (\$3 billion) happening between June 2022 to July 2022, and he emphasized the importance of CalPERS/STRS buy downs in the coming years. Michael spoke about Federal monies that were included in the budget, and he said that CCSESA is advocating full funding for Special Education, and that because of upcoming changes to the Federal Government climate he is hopeful that we will see increases to Special Education and Head Start funding. Overall, he said that he is optimistic for the 2020-21 budget, and he is happy to report that there will be no planned staff reductions in the upcoming budget year. Michael reported that Communications Director Jennifer Jelavich participated in a nationwide presentation of CCOE's early literacy outreach programs (F2B and IAL), which included about 2,100 participants from around the world. Michael reported on Colusa County vaccine outreach efforts, saying that the Education Village in Williams hosted CCPHO's first round of vaccinations for front line workers, and the second shot should take place approximately 28 days later. He also mentioned that so far participation rates have been about 50%, and if that trend continues then education may be in line to receive their vaccinations earlier than anticipated. Michael reviewed the Governor's plan to reopen, which is an incentive program (or a grant) for districts to open schools. He said that these monies come with many challenges including restrictions levied on school districts, Cal-OSHA protocols that may not work in the education environment, and monies provided for surveillance testing that would not be enough to meet the Governor's criteria. Currently, expectations of the grant program are that it is not feasible for most districts; and as a result, many districts have indicated that they will pass on the program.

Discussion was held on the possibility of emergency passage of parts of the State budget prior to its normal passage timeframe, which Michael said is uncertain at this time.

6.1.2 Superintendents Council – No December Meeting

Michael West reported that he will meet with the District Superintendents next Wednesday to discuss many items including safe school operation and next steps to plan for normalization of education.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No Board President's Report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell), one absent (Jason McMullan), and zero noes to approve the following Consent Agenda item:

8.1 Approve Minutes of the December 11, 2020, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that he was invited to a Woodland Community College strategic planning meeting to focus on the educational needs of Colusa County, and that YCCD is still eager to work with CCOE's technology team on utilizing the spectrum that the district controls and making it work for all of Colusa County.

10.2 Facilities Update (standing item)

Michael West reported that work was finished on the Village MPR audio visual upgrade and he invited the Board to visit the Village to tour Farm to School improvements.

10.3 LCAP Update (standing item)

Maria Arvizu Espinoza reported that she sent email invitations to District Superintendents to meet and discuss, among other things, an updated schedule of trainings. Maria said that she will attend a CCSESA training next week, and she should have a template from the State prior to her meeting with the superintendents.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on grant activities since the last Board meeting including distribution of literacy bags during the City of Williams Drive Through Santa event, and work with FBLA students to place IAL stickers on 3,500 books that were distributed in December. Future activities include hosting of an F2B training for WUSD staff, providing math training for Impact Day Care Providers, and upcoming Wednesday Reads that will focus on kindness. Karisa reported on an IAL meeting this morning, during which the group reviewed strategic goals with Dr. Simon Earle. Aaron Heinz added that Dr. Earle is the Federal IAL Program Director in Washington DC, and he will use CCOE's IAL template to present progress reports.

11.0 NEW BUSINESS

11.1 Salary as a Percentage of Budget Discussion

Aaron Heinz presented a ten-year history of CCOE revenues and expenditures, which included a percent of salary and benefit expenditure analysis, and a comparative statement of activities featured in the November audit report. Discussion was held on the current year salary percent of budget (84%), on Michael West's beginning date with CCOE (2015) and the spending trend prior to his tenure, on staying transparent, on the CalPERS/STRS effect on upcoming budgets, and on a request that the Board be informed of any new positions to be funded out of the general fund (not categorical) in the future, which Aaron said he will do.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Sale of CCOE Property in Williams

12.2 Next Regular Board Meeting

February 10, 2021, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT

The meeting adjourned at 4:48 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

ADA	Average Daily Attendance
CalOSHA	California Occupational Safety and Health Act
CalPERS	California Public Employees Retirement System - Also known as PERS
CalSTRS	California State Teachers Retirement System
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
DC	District of Columbia
F2B	Footsteps to Brilliance
FBLA	Future Business Leaders of America
IAL	Innovative Approach to Literacy
ICU	Intensive Care Unit
MPR	Muli-Purpose Room
Village	Colusa County Office of Education's Education Village in Williams, CA
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting February 10, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Aaron Heinz, Vicki Markss, Tina Maxwell, Lorilee Niesen, Chuck Wayman, Michael West, and Karisa Williams

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, made the following announcements, and led the Pledge of Allegiance.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

No letters or communications.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Monthly Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as Zoom meetings with many organizations and staff regarding health and safety, including preparation and planning, and sorting through the plethora of plans designed to open all schools. He provided an update on school openings that have not changed since last month. Michael also provided an Arts Education update, including his meeting with California Rainforest Project CEO Dan Evers and CCOE Arts Project Coordinator Bob Kirkman to discuss the Colusa County Arts Initiative

(CCAI) as it fits into the CDE's plan to embed arts in the classroom at each grade level. The CCAI, which will use project-based learning (PBL) through art, will be headed by Bob, who was a long-time art educator at CHS. Bob will be the County's Arts Project Coordinator, and as such, will lead professional development for the districts as well as work directly with staff to assist in the delivery. Michael presented sample art items that will be a part of the PBL curriculum, which will be made using a laser engraver. These projects will be included in Adult Transition, SWAA and CBA curriculums. Michael described the beta test that was conducted in the Village MPR to explore COVID 19 testing protocols through Curative Labs, which he said went well, and he asked Aaron Heinz to provide an update. Aaron described the second day of testing, and he provided a virtual tour of the test facility. Michael added that several districts will use the same system. Michael said that CCOE provided the facility for CCPH's vaccination clinic in the MPR on Saturday for the first of a series of vaccination clinics for the County's education workforce, which he said was an extremely efficient and professional vaccine delivery protocol that was smooth and seamless. Michael participated in a meeting with US Representative John Garamendi and all County Superintendents in his district, about issues including Head Start and Special Education sustainable funding. Michael also met with California Assemblyman James Gallagher (Assistant Chair to the Education Committee) and County Superintendents in the Assemblyman's district about current and future concerns regarding all the plans, processes, and protocols presented by so many agencies. Michael attended a virtual CCSESA Quarterly Meeting, which was held during the last week of January. Michael provided a COVID 19 update, saying that he participated in bi-weekly meetings with the CDPH, CDE, CalOSHA, and the Governor's office, to discuss the Governor's reopening plan, a plan from all major union groups, and a potential deal between the Governor and the Legislature to open schools. Issues for reopening continue to include testing protocols, vaccinations still not congruent to all the groups, vaccine availability, and labor negotiations. Discussion was held on using academic summer school to make up learning loss that is currently under consideration and would still need to be negotiated, on CCESP's position being the same as CTA's, on the possibility of allowing high school seniors to repeat their school year and transportation issues arising from that idea, on advocates for rural students, on individual learning plans, and on grading assessments that are instituted by the district and the teacher. Michael publicly acknowledged CCPH, and discussion was held on the positive affect of CCOE's making its buildings available to other public agencies.

6.1.2 Superintendents Council – January Meeting
No report.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his January and February 2021 Administrative Services report to the Board. He highlighted the affect that COVID 19 testing and vaccinations had on the Business Office and in HR, and the windstorm power outage impact to Food Services, saying that both teams rose to the challenges. Aaron spoke about Facilities staff being the backbone of the operation; the IAL team powering through, getting books out, and making literacy a priority for students; and Communications Director Jennifer Jelavich, getting word out on the work of the COE. Discussion was held on generators for critical systems.

6.3 Children’s Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss’ January and February 2021 Children’s Services written report.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza and Lorilee Niesen answered the Board’s questions regarding the January and February 2021 Educational Services written report, including an inquiry about the number of students in SWAA (five) and Adult Education (greater than 100); the type of instruction at SWAA, which is a hybrid of face to face and distance learning; the amount of hours required for the CNA program, which is 61 hours of theory and 100 hours of clinical work while instructors observe; types of job search services offered to CNA students through partners such as Colusa County One-Stop and the Colusa Medical Center, and the length of time for the CNA course, which lasted five weeks.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman answered the Board’s question regarding his January and February 2021 Special Education and SELPA written report, regarding how students are faring with distance learning in Special Education at the primary school level. Chuck said that all primary schools in the county are open and parents have the option for their student to attend. For those parents who chose distance learning, Special Education staff developed distance learning plans to provide services to those students, and the process is working well.

6.6 Technology Services – Alex Evans

Alex Evans’ added to his January and February 2021 Technology Services written report, saying that Arbuckle and Maxwell are completely online with the EduNet and the process of distributing routers to students in those towns began this week. Alex said that his team conducted the farthest distance test yet (6.5 miles) in Williams with great results. Discussion was held on the importance of those six miles once access is provided to Stonyford; on the 2.5 EBS spectrum, which was previously owned by Sprint and is now owned by T-Mobile; and the future of the EBS spectrum, which Alex believes will be increased rather than retired.

7.0 BOARD QUESTIONS AND COMMENTS

Ed Conrado thanked Cristy Edwards for running the meetings efficiently.

7.1 Board President's Report

Cristy Edwards did not have a report, but she thanked Michael West for a recent video that he sent to staff and to the Board.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), zero noes to approve the following Consent Agenda item:

8.1 Approve Minutes of the January 13, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported on his participation in a WCC strategic planning meeting to focus on the educational needs of Colusa County, and on the MOU between CCOE and YCCD for use of their EBS spectrum.

10.2 Facilities Update (standing item)

No new update. Discussion was held on how well the facility fared during the recent wind and rainstorm. Michael West reported that Facilities installed a stop gap measure for the rollup doors, and plans are in the works to replace several of those doors.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported on the three-year LCAP, saying that emphasis is being placed on the COVID 19 slide and on stakeholder involvement. Maria said that several trainings for District Superintendents are planned by CCOE and CCSESA. Maria also reported that she met with CUSD, MUSD, PJUSD Superintendents and she will reach out to WUSD for their meeting; the annual updates are in place; and that the metrics will be a challenge because of the lack of data. Lorilee Niesen announced that the LCAP stakeholder meeting will be held on February 25 at 6:00 pm, and she encouraged Board input during that meeting. Discussion was held on developing plans that cannot be compared to assessment pieces to determine if those plans are accurate or even expect to enact, the possibility of legislatively postponing the LCAP for one year, on summer school funding in the LCAP, on the complexity of building a good summer school program, on the LCAP becoming a compliance document, and approval dates (July for Board approval and October for County approval).

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on grant activities, including decorating a local business with a “fall in love with farming” theme, Facebook readings, and rolling out the book sharing and iPad loaning program in Williams that includes a parent training component.

11.0 NEW BUSINESS

11.1 Approve School Accountability Report Cards (SARC) for the 2019-20 School Year

Michael West reported on the two report cards for CBA and SWAA, and Lorilee Niesen added the LCAP that they are currently writing will match the information presented in the two SARCs.

11.1.1 Coastal Buttes

Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), zero noes to approve the Coastal Buttes Academy School Accountability Report Card (SARC) for the 2019-20 School Year.

11.1.2 S. William Abel Community School

Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), zero noes to approve the S. William Abel Academy School Accountability Report Card (SARC) for the 2019-20 School Year.

11.2 Approve Certifying Candidate for Supervisor of Attendance for her LEA

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), zero noes to approve certifying Kelley Hickel for Supervisor of Attendance for Coastal Buttes Academy.

11.3 Approve 2021-22 Year Three Funding Application for Federal Assistance

Vicki Markss explained the need for re-applying for this non-competitive five-year Head Start grant.

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), zero noes to approve the 2021-22 year three funding application for federal assistance.

11.4 Sale of CCOE Property in Williams

Michael West reported that the CCOE Board previously approved the sale of the property in Williams that was deeded to CCOE when the LEA became fiscally independent from the County. Michael said that next steps will be to survey government agencies to determine if they have interest in purchasing the property, then if none, it will be opened to the public for interest. Michael said that a commercial entity has shown interest in the property and has indicated

that they will submit a bid to purchase the property. Discussion was held on revenue and tax liability from the sale, which Michael said there should be no special tax liability, and that the monies could possibly be used for physical plant improvements; on placing the monies in a separate fund to allow it to grow; on the history of the gift of property from the County to CCOE, as a nest egg for separation; on non-commercial groups expressing interest, not yet but CCOE will need to query those entities again; and on whether the districts were required to pay in to the Village construction costs, and Michael said they were not, but added that the districts were and are still being charged rent for housing Special Education staff per the SELPA agreement.

11.5 Brown Act Change –Board Members’ Social Media Usage

Tina Maxwell reported on a recent change to the Brown Act relating to Board members’ use of social media to engage in Board business conversations or communication with the public. However, she said that the change restricts how fellow Board members may respond to these conversations, and she strongly encouraged the Board not to use personal accounts and devices when engaging in Board business.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

2nd Interim Report

March 10, 2021, 4:00 p.m.

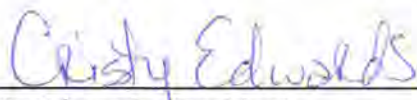
345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT

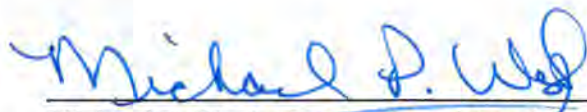
The meeting adjourned at 5:38 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

CalOSHA	California Occupational Safety and Health Act
CBA	Coastal Buttes Academy
CCAI	Colusa County Arts Initiative
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCPH	Colusa County Public Health
CCSESA	California County Superintendents Educational Services Association
CDE	California Department of Education
CDPH	California Department of Public Health
CEO	Chief Executive Officer
CHS	Colusa High School
CNA	Certified Nursing Assistant
COE	County Office of Education
COVID 19	Corona Virus 2019
CTA	California Teachers Association
CUSD	Colusa Unified School District
EBS	Educational Broadband Service
HR	Human Resources
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
LEA	Local Educational Agency
MOU	Memorandum of Understanding
MPR	Muli-Purpose Room
MUSD	Maxwell Unified School District
PBL	Project-Based Learning
PJUSD	Pierce Joint Unified School District
SARC	School Accountability Report Card
SELPA	Special Education Local Plan Area
SWAA	S. William Abel Academy
US	United States
WCC	Woodland Community College
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting March 10, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Sandra Ambriz Medina, Daniela Armenta Galaviz, Maria Arvizu-Espinoza, Alex Evans, Aaron Heinz, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Michael West, and Karisa Williams.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diplomas

Lorilee Niesen reported on two recent graduates from the Colusa County Adult School. Lorilee introduced the graduates one at a time, presented them with diplomas, gave them a portfolio to organize their professional papers, and asked the two graduates in attendance to share with the Board their plans for the future and to introduce their guests.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as continuation of Zoom meetings with many organizations and staff regarding health and safety and preparation and planning. Michael announced that all five school districts in the county are planning for opening with face-to-face classes after spring break, and that CCPH will

be working with the schools to ensure proper social distancing in the classrooms. Michael provided a CCSESA review of the compromise between the AB 86 and SB 86 grants (\$2 billion and \$4.6 billion respectively) that between the two will provide monies for classified training, professional development, measures to mitigate COVID 19 issues, and learning loss measures such as extended learning opportunities (e.g., summer school, after school programs, Saturday school, and/or extended hours). Discussion was held on submission deadlines, the impact on Special Education, the source of the funds (State), on the \$4.6 billion funding all that needs to be done, on whether it included funding for parents to pay for online supplemental learning (not currently), and on getting staff who are already exhausted to commit for teaching in the summer. Michael reviewed US Representative John Garamendi's American Rescue Plan (HR 1391), which would provide an estimated \$14 billion statewide, \$4 million to Colusa County, \$1 million each to the Cities of Colusa and Williams, and \$6.2 million to Colusa County school districts. Discussion was held on whether any of the monies would be used for Special Education, and Michael said that Rep. Garamendi is leading an effort to procure a 10-year incremental catch-up plan for full funding. Michael mentioned that CCOE continued hosting the CCPH vaccination clinic in the Village MPR for education workers, and he publicly thanked CCPH, specifically Elizabeth Kelly, for their continued support. Michael also thanked the Rite Aid Corporation for their support by providing the Johnson & Johnson vaccination to education workers at no cost. He also said that within a few weeks CCPH will open vaccines to all county residents, and he also mentioned the State's My Turn online vaccination scheduling system. He also reported that Colusa County could possibly move to the State's Tier 2 next week. Michael said that he participated in CCSESA virtual meetings, the WUSD Superintendent Search, the statewide K12HSN technology committee meeting, presented a demonstration of the RFID security tracking system to several local agency staff at the Village, and he engaged in two Facebook live events featuring Colusa County Transit and the UC Master Gardeners of Colusa County. Michael spoke about 12 to 14 school reopening plans that he and the districts received from various state agencies in the last few months. He said that he and the district superintendents winnowed those down to a few plans that county schools will follow for summer school and the 2021-22 school year.

6.1.2 Superintendents Council – February Meeting

Michael West reported that he met with the district Superintendents in February and discussed safe school operation, sports, and events such as graduations. Discussion was held on how long the distance learning option will be maintained and Michael said that the State committed to through the end of this school year, but he expects there will be an option for the 2021-22 school year as well.

6.2 Administrative Services – Aaron Heinz

The Board did not have any questions or comments about Aaron Heinz's March 2021 Administrative Services written report. Aaron updated his report by highlighting two recent maternity leaves in Administrative Services.

6.3 Children's Services – Vicki Markss

Vicki Markss presented her March 2021 Children's Services report to the Board that featured all programs provided by Children's Services. She also presented data and information on CS' budget, program goals, staff recruiting and retention, the number of preschool children that were prepared to enter kindergarten, curriculum and learning programs, children's learning progress and their status at the beginning of the school year and at the end of the year, and parent involvement and family engagement. Vicki answered the Board's questions regarding the Bridge program for foster youth, which she said is a state program for children who have been removed from the home setting, and for whom CS Resource and Referral acts as a navigator of resources. Vicki also reported on preschool parent requests for longer hours of operation, which she said that although CS does not have staff to expand, they can direct the parents to a network of providers who may be able to help.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza added to her March 2021 report by speaking about the ACSA COVID 19 and Summer Learning Scenario Planning Guide, and an MOU with SCOE to participate in the CalHope Student Support Project that will provide crisis support to communities. Maria answered the Board's questions on enrollment at SWAA (five), and whether Maria sees a continuation of this low trend. Maria said that low enrollment is a result of funding for Social/Emotional Learning of Students, which incentivizes districts to reduce expulsions and keep students at their home site.

6.5 Special Education & SELPA – Chuck Wayman

Chuck Wayman was not in attendance, and Michael West reported on changes to the Special Education budget, and staff challenges with the IEP process.

6.5.1 SELPA - February Meeting

No questions or comments.

6.6 Technology Services – Alex Evans

Alex Evans added to his March 2021 Technology Services written report by speaking about a conversation that he had with former Governor Jerry Brown on internet connectivity in Colusa County, about CCOE's growing partnership with YCCD resulting in more options for different sites of the spectrum for the EduNet that should benefit Dunnigan, Kyle Gerhts' usage of an RF mapping tool to better understand Colusa County's coverage. Discussion was held on securing coverage for the students on the western edge of Colusa County to eliminate the distance learning disparity. Alex said that the plan is to cover every last student in the

county. Michael West added that the effort will involve educating legislators on coverage issues, which the K12HSN is aware of and is working on formulating a loud voice to draw attention to the problem. Alex also reported on his effort to persuade the FCC to reverse ERate rules that currently do not allow bringing the internet that is on school property to the students' homes, which reduces E-rate funding that CCOE can receive.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell), one absent (Jason McMullan) to approve the following Consent Agenda item:

8.1 Approve Minutes of the February 10, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Discussion was held on access to the spectrum for both K12 as well as community college classes, and on community college tuition.

10.2 Facilities Update (standing item)

Michael West reported that he began an assessment of replacement of the Village's automatic garage doors.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported that all initial district superintendents' LCAP meetings have taken place and the superintendents are moving forward with their LCAPs, but they are worried about the lack of student assessment data. Maria said that she will be providing a training to the WUSD leadership team next week, and she will also prepare districts for next round of Federal Program Monitoring. She added that all sources of funding must be included in the LCAP budget.

10.4 Innovative Approaches to Literacy Grant (standing item)

Innovative Approaches to Literacy Project Director Karisa Williams reported on grant activities, including parent training for the iPad program, the book sharing program that involved 100 parents, IAL's participation in the read across America week, and a math training that IAL conducted for Impact Daycare Providers.

Karisa said that she needed Facebook Live guest readers and five volunteered to read to birth to third grade children. Karisa also reported that via F2B, district students read over 2 million words and wrote over 1,200 books.

11.0 NEW BUSINESS

11.1 Approve Second Interim Report

Aaron Heinz reported on the changes between the First and Second Interim Reports and he said that the Second Report ended with a balance \$29,000 higher than the First Report. Discussion was held on Fund 6400 Equipment Capital Outlay expenditures, and Aaron said that he will bring those numbers to the next Board meeting. Discussion was also held on the location of insurance settlement monies, and Aaron said those are included in the Comparative Object Summary starting balance

Brenda Miller/Moved, Ed Conrado/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell), one absent (Jason McMullan) to approve the Second Interim Report.

11.2 Statement of Economic Interests Form 700 due April 1, 2021

Tina Maxwell reminded the Board that the 2020-21 Statement of Economic Interests Form 700 that she sent to them on March 1st is due back to her on April 1, 2021.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting


April 14, 2021, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT

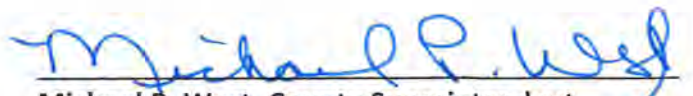
The meeting adjourned at 5:49 p.m.

Adopted and Entered



Cristy Edwards, President
Colusa County Board of Education

Respectfully Submitted



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

AB	Assembly Bill
ACSA	Association of California School Administrators
CCOE	Colusa County Office of Education
CCPH	Colusa County Public Health
CCSESA	California County Superintendents Educational Services Association
COVID 19	Corona Virus 2019
F2B	Footsteps to Brilliance
FCC	Federal Communications Commission
HR	House of Representatives Bill
IAL	Innovative Approaches to Literacy
IEP	Individualized Education Program
LCAP	Local Control and Accountability Plan
MPR	Muli-Purpose Room
RF	Radio-Frequency
RFID	Radio-Frequency Identification
SB	Senate Bill
SCOE	Sacramento County Office of Education
SWAA	S. William Abel Academy
UC	University of California
US	United States
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
 Minutes of Regular Meeting April 14, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Sara Marie Barron, Alex Evans, Aaron Heinz, Maria Iniguez, Jennifer Jelavich, Alejandra Lopez, Vicki Markss, Toni Marquez, Tina Maxwell, Serena Morrow, Lorilee Niesen, Toni Rangel, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diploma(s)

Lorilee Niesen reported on a recent graduate from the Colusa County Adult School. Lorilee introduced the graduate, presented her with a diploma, and asked her to speak about the importance of her education and to introduce her guests. Lorilee gave the graduate a portfolio to organize her professional papers.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West reported on his participation and attendance in activities, such as continuation of Zoom meetings with many organizations and staff regarding health and safety and preparation and planning. He spoke about review of upcoming State legislative bills and trailer language to determine the impact of those on education. Michael reported on

CCSESA virtual meetings including those held with the Governor's staff that are held weekly and one with SSPI Superintendent Thurmond. Michael reviewed the Everbridge security program that is an app-based emergency notification system that because of state funding CCOE can provide to the districts at no cost through December 2021. He highlighted two Facebook live events that Jennifer Jelavich hosted that featured the Wildland Firefighter Academy and the UC Master Gardeners of Colusa County, and he said that he attended the WFA graduation of eighteen cadets. Michael also shared Jennifer's chart on the status of schools in the county and he said that all districts will participate in CASPP testing. He reported on the potential for summer schools in the county, saying that there is a certain amount of fatigue amongst educators and that they may need the summer to take a break. Michael said that CCOE staff have been working the entire time during closures and he said that he, Aaron Heinz, and Serena Morrow are proud of all staff. Discussion was held on the harm to students' education if summer school does not occur, on taking care of staff, on distance learning helping the upcoming teacher shortage, on holding summer school before the start of the upcoming school year not at the end of this school year to allow for a break, on adjusting curriculum for the essentials, on extending school-day minutes, and on Colusa County's educational condition compared to other counties. Discussion was also held on mental health resources, social emotional health and learning, proactive planning regarding behavioral health monies, and the future effect of agricultural related unemployment on the stress level of students' families.

6.1.2 Superintendents Council – Month Meeting

Michael West reported that he met with District Superintendents in April.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz presented his April 2021 Administrative Services report, including information on CCOE Food Services' support for WUSD summer school students; Facilities projects including installation of a walk-in freezer/refrigerator at CCC; and Business Services' work on the budget, an application for Title I funds for ESSER II and III, Second Interim letters to be sent to Board Presidents that confirm a positive certification for all districts, and submission of the IAL Interim Report.

6.3 Children's Services – Vicki Markss

The Board did not have any questions or comments about Vicki Markss' April 2021 Children's Services written report. Vicki updated her report regarding the week-long State Monitoring Review and results of the mid-week debriefing. Michael West added that Vicki and her staff are very purposeful in their spending, and that the State representatives indicated that they use CCOE's Children's Services as a model for other programs.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza began her April 2021 Educational Services report by introducing CCOE's Prevention Services team, including Maria Iniguez, Alejandra Lopez, and Toni Rangel who presented information on CCOE's Second Step Social and Emotional Learning (SEL) program at WUSD. Their presentation included anecdotes of students using SEL skills in real life, a description of the program, reports on grade level participation, teachers' testimonies and anecdotes of parents' testimonies about the benefits of Second Step, and upcoming parent mental health trainings. Maria spoke about a Behavioral Health Grant that she will use to expand Second Step throughout the county. Michael West commented on the importance of teaching the very young and thanked the team for their passion. Discussion was held on the program not having an academic component, on providing common core math education to parents so that they can help their children with schoolwork, and on the status of Second Step in the county (it was slowly phased out of all districts except WUSD and PJUSD has since developed its own program).

6.5 Special Education & SELPA – Chuck Wayman

The Board did not have any questions or comments about Chuck Wayman's April 2021 Special Education and SELPA written report. Chuck added to his report on preparing for next year and on playing catchup. Discussion was held on whether Special Education will receive any federal monies, and Chuck said that he believes that will happen. He said that the program has revenue but is having a hard time hiring teachers.

6.6 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' April 2021 Technology Services written report. Alex added to his report on a serious phishing attempt, which caused lost time for the department. Discussion was held on the phishing attacks and on the potential benefits for phishers.

Following agenda item 11.3, the group circled back to agenda item 6.6, Technology Services

Alex provided a virtual look at real-time attacks on CCOE's system. Discussion was held on bringing attention to broadband support to the federal level, and Michael said that US Representative John Garamendi is aware and is supportive. Discussion was also held on phone and power outages.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell), one absent (Jason McMullan) to approve the following Consent Agenda item:

8.1 Approve Minutes of the March 10, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that YCCD Chancellor Dr. Douglas Houston took another position in the central valley, and that current WCC President Dr. Art Pimentel will be the Interim Chancellor until the position is filled.

10.2 Facilities Update (standing item)

Michael West said that Lorilee Niesen and Maria Arvizu-Espinoza are leading expansion of CCOE's offerings to adults in Colusa County. He reported that Educational Services will erect a dual-portable Adult Education classroom on the southeast corner of the Education Village for the purposes of separating adult students from juvenile students.

10.3 LCAP Update (standing item)

Maria Arvizu-Espinoza reported that she has been working with WUSD because of their Superintendent transition, providing customized technical assistance to the other districts, and writing the annual update to the 2019-20 LCAP and summarizing it so that a new LCAP can be written.

10.4 Innovative Approaches to Literacy Grant (standing item)

Aaron Heinz presented Digital Literacy Specialist Alissa Maas' recap of the first half of the Federal fiscal year, beginning October 1, 2020, and ending March 31, 2021. The report included data on F2B participation; distribution of iPads equipped with F2B to day care providers, CCOE preschools, First Five Action Centers, and WES; virtual story times in English and Spanish; fifteen previous countywide book giveaways and two future events; and data on book sharing participation. Aaron said that plans include working with Hand in Hand Early Learning Center, and Williams and Arbuckle E-Centers on bringing F2B training and iPads to those programs over the summer. Discussion was held on guest reader story time volunteering.

11.0 NEW BUSINESS

11.1 Approve Amended LCAP Federal Addendum for Title I, Part A Funds

Maria Arvizu-Espinoza reported that the LCAP Federal Addendum for Title I, Part A Funds was to enable CCOE to apply for those funds. Discussion was held on the new-to-CCOE funds and the hope that the funds will become continuous,

and Maria reported on how the funds will be used. Aaron Heinz reported on CCOE eligibility and seeking greater amounts of funds in the future.

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell), one absent (Jason McMullan) to approve the Amended LCAP Federal Addendum for Title I, Part A Funds.

11.2 Acknowledge Receipt of Sunshine Proposal for 2021-22 from Colusa County Educational Support Professionals (CCESP)

Michael West explained that this item provides notice at a public meeting of CCESP's opening proposal.

11.3 Superintendent's Response to Sunshine Proposal for 2021-22 from Colusa County Educational Support Professionals (CCESP)

Michael West explained that this item provides notice at a public meeting of his opening proposal to CCESP.

Following agenda item 11.3, the group circled back to agenda item 6.6, Technology Services

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

No items added.

12.2 Next Regular Board Meeting

May 12, 2021, 4:00 p.m.

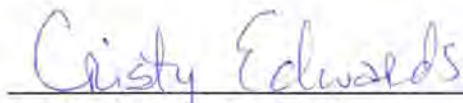
345 5th Street, Colusa, Large Conference Room and via Zoom


13.0 ADJOURNMENT

The meeting adjourned at 5:37 p.m.

Adopted and Entered

Respectfully Submitted


Cristy Edwards, President
Colusa County Board of Education


Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

CASPP	California Assessment of Student Performance and Progress
CCC	Colusa Children's Center
CCESP	Colusa County Educational Support Professionals
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
ESSER	Elementary and Secondary School Emergency Relief
F2B	Footsteps to Brilliance
IAL	Innovative Approaches to Literacy
LCAP	Local Control and Accountability Plan
PJUSD	Pierce Joint Unified School District
SEL	Social and Emotional Learning
SELPA	Special Education Local Plan Area
SSPI	State Superintendent of Public Instruction
UC	University of California
US	United States
WCC	Woodland Community College
WES	Williams Elementary School
WFA	Wildland Firefighter Academy
WUSD	Williams Unified School District
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION

Minutes of Regular Meeting May 12, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Alex Evans, Brandy Havens, Jacob Havens, Aaron Heinz, Jennifer Jelavich, Alissa Maas, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Chuck Wayman, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements.

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

No changes.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

4.1 Awarding of Diploma – Colusa County Adult School

Lorilee Niesen reported on a recent graduate from the Colusa County Adult School. Lorilee presented the graduate, asked him to introduce his guests, awarded him with a diploma, gave him a portfolio to organize his professional papers, and asked him to share with the Board his plans for the future.

4.2 Graduation Ceremony at the Education Village Multi-Purpose Room – Colusa County Adult School, Wednesday, May 26, 2021, 6:00 PM

Michael West invited the Board to attend the Colusa County Adult School graduation ceremony.

4.3 Board Member Upcoming June Absences – Ed Conrado

Michael West presented an email from Trustee Ed Conrado regarding his anticipated absence from the June 8 Public Hearing and the June 9 Regular Board Meeting. He spoke about the importance of the June meetings and the need for a quorum at both events.

4.4 Superintendent's Salary Review Supporting Information Forthcoming

Michael West presented an email from CCOE's Director of Human Resources Serena Morrow regarding information for the Superintendent's Salary Committee's upcoming salary review.

5.0 PUBLIC INPUT – Items not on the agenda

No public input.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West spoke about an upcoming May Revision that will be released on Friday and the SSC Workshop the following week that will provide information on new spending proposals by Governor Newsom. He said the Governor is indicating that the State has a \$75 Billion surplus in revenues that he is likely to spend a significant amount on education and that pension obligations (CalPERS and CalSTRS) are on the list as well. Michael reported that Zoom meetings with many organizations and staff are trending downward, but groups are still focused on health and safety, summer school planning, and SEL opportunities. He said that CCSESA has been meeting virtually with the Governor's staff. He added that SSDA will testify before the SBE about CTC issues and small districts as well as COEs' concerns about alternative education teacher assignment monitoring and local assignment options (the SBE is considering taking local control away). Michael also reported that CalOSHA updated their restrictions on quarantine and we expect further updates throughout the month of May, also the Governor hinted that mask mandates may go away as early as June 15. Michael was disappointed to announce that Colusa County remained in the COVID 19 moderate tier and missed moving to the minimal tier by 4/10 of a point. He reported that he met with civil engineers about the adult education project at the Village, which is necessary because it is becoming more important to provide segregation of adults and students due to growing adult programs and growing CBA enrollment. Michael thanked Alex Evans, Kyle Gehrts, and James Cunningham for their efforts in getting internet access to the Migrant Camp, which is necessary because the Camp's usage increased significantly. Michael said he attended the very well-planned Children's Services' Family Fair at the Colusa County fairgrounds, which was organized by Local Child Care Planning Coordinator Kayla Kennedy.

Following agenda item 11.3, the group circled back to agenda item 6.1.1, Superintendent's Monthly Report

Michael West shared an email that he had just received that provided an update on the Governor's Budget. Reading from the email, he highlighted an increase in the budget of \$94 billion to Proposition 98.

This increase will provide monies for Universal Transitional Kindergarten, Community School expansion, student wellness services, expansion of before and after school education, teacher preparedness, the LCFF calculation to decrease student to teacher ratio, accelerated learning through high-dose tutoring, virtual learning in the fall, reduction of remaining deferrals, a 1% increase to COLA for a total of 5.07%, increase to school meals, and sadly no money for proposed pension buy-outs. Michael reiterated that the May Revision will be released on Friday.

6.1.2 Superintendents Council – April Meeting

Michael West reported that he met with the district Superintendents in April and discussed detailing safe school operation, entry, and maintenance. He said that the hardest challenge is summer school and that all Superintendents want to be back to face to face instruction in the fall.

6.2 Administrative Services – Aaron Heinz

Aaron Heinz reported on the School Lunch Hero Day and Food Services' Administrative Review that had no findings. He introduced CCOE's Food Service Supervisor Angela Plachek-Fulcher and publicly thanked her. Angela spoke admiringly of her team and her Administrative Services support system.

6.3 Children's Services – Vicki Markss

Vicki Markss added to her May 2021 Children's Services written report, speaking about the State Review that went smoothly and had a few recommendations to revise, but nothing was out of compliance.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza added to her May 2021 Educational Services written report by highlighting Educational Services' Migrant Resource Fair for McKinney Vento students at the Migrant Camp. She said that 25 organizations, including several CCOE programs and many local and county agencies, participated in the event by either hosting a booth or providing donations. Discussion was held on the McKinney Vento Act regarding training the districts so that they may receive these funds. Maria explained that the grant is written by the COE, and districts are welcome to apply for the funds. She said that each district has an MVA liaison whose goal is to build capacity and to whom CCOE sends information once a month, and then liaisons are responsible for pushing out the information to their districts. Maria reported that she submitted a proposal to Colusa County Behavioral Health to request additional funds for the Second Step program, which will, among other things, enhance services to preschools. Michael West said he met with Noel O'Neill, the Interim Director of Behavioral Health and that Mr. O'Neill is supportive of the proposal and Michael believes the County will sign a revised MOU.

6.5 Special Education & SELPA – Chuck Wayman

In his presentation of the May 2021 Special Education report, Chuck Wayman provided an overview of the SELPA including the number of employees, locations served, number of students and students with disabilities countywide, the number of Special Education students served per district, the SELPA budget, the formula for billing the districts for Special Education services, an analysis by district of savings to their budgets by participating in the SELPA, and an a comparison of Colusa County's districts savings to Glenn County's districts under their SELPA bill back process. Chuck answered the Board's questions regarding ages of students (birth to adult), and he described the process of identifying students who may have a disability. Discussion was held on whether the State has any surplus revenue earmarked for Special Education, and Michael West said that it is a dynamic process right now. Chuck added that advocacy efforts are underway to have the State match the COLA, but currently everything is underfunded. Discussion was also held on assessments and interventions.

6.5.1 SELPA - April Meeting

Chuck Wayman reported that the SELPA had an increase in budget, and it passed. Discussion was held on the hope for additional funding for Special Education. Discussion was held on poor academic performance during distance learning not being considered a disability, and if it was, then the system would be overwhelmed.

6.6 Technology Services – Alex Evans

The Board did not have any questions or comments about Alex Evans' May 2021 Technology Services written report. Alex added that he and Jennifer Jelavich participated in a radio interview on Marysville's 93Q, during which he highlighted CCOE programs.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Ed Conrado/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Ed Conrado, Cristy Edwards, Brenda Miller, Barry Morrell), one abstain (Jason McMullan) to approve the following Consent Agenda items:

8.1 Approve Minutes of the April 14, 2021, Regular Board Meeting

8.2 Approve Declaration of Need for Fully Qualified Educators

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported on his meeting with acting YCCD Chancellor, and current WCC President, Dr. Art Pimentel about future program expansions and course offerings at WCC.

10.2 Facilities Update (standing item)

No update.

10.3 LCAP Update (standing item)

Maria Arvizu Espinoza reported that she has been working with district superintendents to provide support and review and input on writing their LCAPs.

10.4 Innovative Approaches to Literacy Grant (standing item)

Digital Literacy Specialist Alyssa Maas reported that CCOE celebrated its fifth year of using F2B. She reported on F2B data from May 2016 to May 2021 that indicated a great amount of literacy learning opportunities and on 2020-21 data that indicated 76 to 84% proficiency rates in language, reading comprehension, logic and reasoning, and phonics and phonological awareness. She also reported on bicultural book giveaways at the Family Fair and Migrant Resource Fair, on an upcoming early literacy certification training for daycare providers and partner organizations, and on the Hand in Hand Partnership that included teacher and parent online trainings, and iPad distribution to children that, once completed, will bring the F2B iPads currently in circulation to 519 county-wide. Alissa also spoke about preliminary results of the first round of the book sharing program for birth through third grade surveys that indicated 88% of families have children's books in their home, 94% of parents read with their children at home, 40% of families have a library card, and 33% of families visit the library at least once a month. Alissa spoke about efforts currently underway to combat the low library card and usage percentage.

11.0 NEW BUSINESS

11.1 Approve Children's Services Inventory for Disposal

Alex Evans reported on items that will be sent to e-waste.

Barry Morrell/Moved, Ed Conrado/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve Children's Services Inventory for Disposal.

11.2 Approve the Expanded Learning Opportunity Grant Plan

Maria Arvizu-Espinoza reported that the goal of seeking the Expanded Learning Opportunity (ELO) Grant to receive \$142,000 in funding to provide supplemental instruction and support to students who are identified as needing academic, social-emotional, and other supports, including the provision of summer school. Lorilee Niesen reported on an upcoming ten-day summer school academy, which will be a hands on, project-based program for SWAA students that will begin on

the Monday after the last day of school. She said that monies will also be used to fund instructional assistant support (paraeducator), a library for readers, additional counselor time (currently two hours per week), to offer additional opportunities for the Farm to School program, and additional MTSS. Aaron Heinz thanked Maria and Lorilee for their work and development of the plan.

Ed Conrado/Moved, Brenda Miller/Seconded, and the motion carried five ayes (Ed Conrado, Cristy Edwards, Jason McMullan, Brenda Miller, Barry Morrell) to approve the Expanded Learning Opportunity Grant Plan.

Following agenda item 11.3, the group circled back to agenda item 6.1.1, Superintendent's Monthly Report

ADVANCED PLANNING

11.3 Items to be Considered for the Next Board Meeting

No items added.

11.4 Next Public Hearing

LCAP and Budget

June 8, 2020, 4:00 p.m.

345 5th Street, Colusa, Large Conference Room and via Zoom

11.5 Next Regular Board Meeting

LCAP and Budget Approval

June 9, 2020, 4:00 p.m.


345 5th Street, Colusa, Large Conference Room and via Zoom

12.0 ADJOURNMENT


The meeting adjourned at 5:07 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

CalOSHA	California Occupational Safety and Health Act
CalPERS	California Public Employees Retirement System - Also known as PERS
CalSTRS	California State Teachers Retirement System
CBA	Coastal Buttes Academy
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
COE	County Office of Education
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
CTC	California Commission on Teacher Credentialing (also known as CCTC)
F2B	Footsteps to Brilliance
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
MOU	Memorandum of Understanding
MTSS	Multi-Tiered System of Supports
MVA	McKinney-Vento Act
SBE	California State Board of Education
SEL	Social and Emotional Learning
SELPA	Special Education Local Plan Area
SSC	School Services of California, Inc.
SSDA	Small School Districts' Association
SWAA	S. William Abel Academy
WCC	Woodland Community College
YCCD	Yuba Community College District

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Public Hearing – June 8, 2021

Board Members Present: Cristy Edwards, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Maria Arvizu-Espinoza, Aaron Heinz, Vicki Markss, Tina Maxwell, Lorilee Niesen, and Michael West

President Cristy Edwards called the Public Hearing on the 2021-22 Local Control Accountability Plan and Proposed 2021-22 CCOE Budget (Including Education Protection Account) to order at 4:00 p.m.

Maria Arvizu-Espinoza and Lorilee Niesen reported on the 2021-22 LCAP, which was written with input from stakeholders and includes a budget overview for parents, annual updates to the 2019-20 LCAP, the Local Control Continuity Plan, a summary of both annual updates, a narrative, expenditure tables, and plan instructions.

Aaron Heinz reported on the 2021-22 Budget, saying that unlike last year's expectations, the LCFF is fully restored, a COLA is expected, surplus budgets for this year and the following two years are projected, the Education Protection Account, and reserves will be built. Discussion was held on class size reduction returning to classrooms, which is dependent upon bargaining unit negotiations, and on receiving part of the additional funding that the Governor has allocated to education.

No public was present to comment on or ask questions about the 2021-22 Local Control Accountability Plan and Proposed 2021-22 CCOE Budget (Including Education Protection Account).

The Public Hearing closed at 4:11 p.m.

Adopted and Entered



Michael P. West, County Superintendent and Secretary,
Colusa County Board of Education

COLUSA COUNTY BOARD OF EDUCATION
Minutes of Regular Meeting June 9, 2021

Acronyms Used in This Document May Be Found in Attachment A

Board Members Present: Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell

Staff/Visitors Present: Marisa Apaseo, Maria Arvizu-Espinoza, Alex Evans, Angelina Guizar, Aaron Heinz, Angie Hernandez, Vicki Markss, Tina Maxwell, Serena Morrow, Lorilee Niesen, Sheryl Parker, Karen Peters, Gabriel Rojas, Donna Vaughn, and Michael West

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

President Cristy Edwards called the meeting to order at 4:00 p.m. in the 345 5th Street, Colusa, Large Conference Room and via Zoom, led the Pledge of Allegiance, and made the following announcements:

1.2 Announcements Specific to Teleconference via Zoom

1.1.1 This Meeting Will Be Recorded

1.1.2 This Zoom Meeting Will Close Immediately If Malicious Interruption Occurs

1.1.3 All Votes Will Be Taken by Roll Call

2.0 ORDERING OF AGENDA

Jason McMullan/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to re-order agenda item 11.8 to follow agenda item 5.0.

3.0 STAFF QUESTIONS AND COMMENTS

No questions or comments.

4.0 LETTERS AND COMMUNICATIONS

No letters or communications.

5.0 PUBLIC INPUT – Items not on the agenda

No public input. Barry Morrell led discussion about continuing Zoom meetings and that topic will be added to the July agenda.

Agenda item 11.8 was heard immediately following agenda item 5.0.

6.0 REPORTS FROM SUPERINTENDENT AND STAFF

6.1 Superintendent's Reports

6.1.1 Superintendent's Monthly Report

Michael West reported that Zoom meetings with various organizations and staff are continuing to trend downward, He reported on Legislature releases of the 2020-21 State Budget. Education changes include \$1.8 billion to Proposition 98, \$3.0 billion to supplemental pension payments with \$400 Million to offset future costs, Early Education funding of \$1.1

billion to update State preschool programs, double the slots proposed by Governor's May Revision, 5.07% provided to the LCFF formula, a 4.05% COLA adjustment, additional Community School support, reduction of the Child Nutrition reimbursement rate that will be applied to kitchen infrastructure and COVID related costs to nutrition operations, an Independent study rewrite, Special Education COLA adjustment similar to general education, Early Intervention Grant program inclusive of early education programs, and elimination of deferrals. Michael said that CCSESA virtual meetings continue, with the group reviewing issues of the state and counties, including the Williams Settlement Act. CCSESA is also revamping its governance structure to reflect a current level of effectiveness by primary participation in the Legislative processes. Michael also provided a COVID update, saying that Colusa County is still in the Moderate (orange) tier, CalOSHA re-voted to reconsider their restrictions to mirror the Governor's reopening proposals after June 15, 2021, on which date the Governor may review and or rescind or reinstate specifics of his Executive Orders. Michael said that with respect to Brown Act and the teleconferencing process, all entities may continue to rely on the Executive Order N-29-20 until further directives are issued. Michael also reported that CCOE negotiations with all bargaining units were settled through the 2021-2022 school year. He spoke about changes in school administration throughout the county including WUSD's new District Superintendent and new high school Principal and Assistant Principal; and CUSD's new District Superintendent and new High School Principal. Michael also spoke about his attendance at CCOE's Adult Education and Colusa High School's graduation ceremonies. Discussion was held on CalOSHA's restrictiveness, and the possibility of counties making a self-determination for their schools. Michael said that plans are still in place for schools to operate in-person in the fall, but with safety measures. Discussion was also held on First 5 Colusa's Family Resource relocation to a WUSD campus, and on the status of CCOE's Williams property sale, which is awaiting written confirmation from City of Williams.

6.1.2 Superintendents Council – No May Meeting

6.2 Administrative Services – Aaron Heinz

Regarding his June 2021 Administrative Services report to the Board, Aaron Heinz said that staff have been working hard getting ready for the new year and closing the books on last year. To celebrate the end of the school year and provide a little COVID stress release, staff held an ice cream party.

6.3 Children's Services – Vicki Markss

Vicki Markss added to her June 2021 Children's Services written report regarding part-day preschool classroom summer closures with the full-year State program still operating, which has allowed piloting of new programs and technology. The Board did not have any questions or comments about Vicki's report.

6.4 Educational Services – Maria Arvizu-Espinoza

Maria Arvizu-Espinoza added to her June 2021 Educational Services written report highlighting a free Healing California Dental and Vision Care event that will be hosted at the Education Village, and an expansion to the Second Step program that is being planned in collaboration with Vicki Markss. Michael West spoke about the Interim Director of Behavioral Health's support of the Second Step program and who was instrumental in more than doubling funds for the program. The Board did not have any questions or comments about Maria's report.

6.5 Special Education & SELPA – Chuck Wayman

Michael West reported on Chuck Wayman's absence, and he answered their questions regarding the increase to Special Education funding. Discussion was held on Special Education's deficit, on the increase to its COLA, on IEPs trending upward from previous years, on the duration of the funding that is dependent upon factors including declining enrollment and increases in retirement rates.

Michael West reported on Colusa County Fair activities.

6.6 Technology Services – Alex Evans

Alex Evans presented his June 2021 Technology Services written report to the Board, which centered on a Radio Frequency Mapping tool that illustrates EduNet coverage areas and is instrumental in ensuring that CCOE's signals do not conflict with each other. Alex said that he is applying for a supplement to eRate to fund students' internet usage in their homes. Alex also answered the Board's questions regarding cyber-attacks, and he reported on CCOE's efforts to prevent those. Discussion was held on whether student Chromebooks would be susceptible to these attacks, and Alex said that it is not likely.

7.0 BOARD QUESTIONS AND COMMENTS

No questions or comments.

7.1 Board President's Report

No report.

8.0 CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action. Brenda Miller/Moved, Barry Morrell/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to approve the following Consent Agenda item:

8.1 Approve Minutes of the May 12, 2021, Regular Board Meeting

9.0 PUBLIC INPUT – Items on the agenda

No public input.

10.0 OLD BUSINESS

10.1 Community College District Territory (standing item)

Michael West reported that the Community College District has maintained a restrictive stance on fall classes, but the hope is that they will return to in-person classes in the fall.

10.2 Facilities Update (standing item)

Michael West reported on Facilities Services activities.

10.3 LCAP Update (standing item)

10.3.1 2021 LCAP Performance Priorities

Maria Arvizu-Espinoza reviewed the 2021 LCAP Performance Priorities that are submitted annually. Discussion was held on whether the 2021 document compared to 2020 indicated growth, and Lorilee Niesen said that it did. Lorilee reported on the priority development process and the role of this document in priority setting.

10.3.2 2021-22 CCOE Annual System of Support Plan

Maria Arvizu Espinoza reported on the 2021-22 CCOE Annual System of Support Plan, which is a summary of CCOE's continuous LCAP assistance to districts. Discussion was held on monies to help with homelessness as well as McKinney Vento funding and professional development.

10.4 Innovative Approaches to Literacy Grant (standing item)

No report.

11.0 NEW BUSINESS

11.1 Approve 2021-24 Local Control Accountability Plan (LCAP)

Lorilee Niesen reported on the 2021-24 LCAP which was written with input from stakeholders. Lorilee reviewed the goals and metrics. Maria Arvizu-Espinoza spoke about the emphasis on accountability. Discussion was held on students being trained to be in the workplace.

Brenda Miller/Moved, Cristy Edwards/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to approve the 2021-24 Local Control Accountability Plan (LCAP).

11.2 Approve 2021-22 Colusa County Office of Education Budget

Aaron Heinz presented the 2021-22 CCOE Budget. He began by thanking Angelina Guizar and Sheryl Parker for their work on the budget. He then said that unlike last year's expectations, the LCFF is fully restored, a COLA is expected, CCOE has surplus budgets for this year and the projected subsequent two years. Discussion was held on the Budget Committee (of which, two Board Members are a subcommittee) meeting prior to budget approval per Board Policy (BP) and Operating Procedure (OP) 3020. Discussion was also held on Board Budget Subcommittee's role in the Budget adoption process (input vs. review). The consensus was that the Subcommittee is responsible to review and understand the budget and to make recommendations to the rest of the Board, and it is the County Superintendent's responsibility to provide input for the budget. BP and OP 3020 will be brought to the July 2021 meeting for discussion.

Barry Morrell/Moved, Brenda Miller/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to approve the 2021-22 Colusa County Office of Education Budget.

11.3 Approve Board Resolution No. 20/21-03 Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding the 2021-22 Education Protection Account

Aaron Heinz explained that Education Protection Account (EPA) funds can only be used for instruction.

Brenda Miller/Moved, Cristy Edwards/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to approve Board Resolution No. 20/21-03 Colusa County Superintendent of Schools and the Colusa County Board of Education Regarding the 2021-22 Education Protection Account.

11.4 Annual Salary Review - County Superintendent – Board Discussion

Due to an error in the salary survey information, this item was tabled to the July 2021 Board meeting. Tina Maxwell will send salary information to the Board Salary Committee.

11.5 Approve Children's Services Inventory for Disposal

Vicki Markss explained the need to dispose of a Children's Services' automobile.

Brenda Miller/Moved, Brenda Miller/Seconded, and the motion carried three ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one abstain (Jason McMullan), one absent (Ed Conrado) to approve Children's Services Inventory for Disposal.

11.6 Acknowledge Receipt of Sunshine Proposal for 2021-22 from Educators of Colusa County Office of Education (ECCOE)

Michael West explained that this item provides notice at a public meeting of ECCOE's opening proposal.

11.7 Superintendent's Response to Sunshine Proposal for 2021-22 Educators of Colusa County Office of Education (ECCOE)

Michael West explained that this item provides notice at a public meeting of his opening proposal to ECCOE.

11.8 Approve Board Resolution No. 20/21-04 of the Colusa County Superintendent of Schools and the Colusa County Board of Education in Recognition and Profound Appreciation of Distinguished Years of Service by Colusa County One-Stop

Agenda item 11.8 was heard immediately following agenda item 5.0.

Michael West reported on the seventeen-year collaboration between CCOE and Colusa County One-Stop. Lorilee Niesen and Maria Arvizu Espinoza spoke about the partnership between the two agencies. Michael West read aloud the resolution in recognition and profound appreciation of distinguished years of service by Colusa County One-Stop.

Brenda Miller/Moved, Jason McMullan/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to approve Board Resolution No. 20/21-04 of the Colusa County Superintendent of Schools and the Colusa County Board of Education in Recognition and Profound Appreciation of Distinguished Years of Service by Colusa County One-Stop.

Colusa County One-Stop staff introduced themselves.

11.9 Colusa County Consortium Plan for Serving Expelled Students July 1, 2021-June 30, 2024

Lorilee Niesen reviewed the July 1, 2021, to June 30, 2024, Colusa County Consortium Plan for Serving Expelled Students, which she said was approved and signed by District Superintendents and collaborating agencies, and she requested the Board's approval.

Brenda Miller/Moved, Cristy Edwards/Seconded, and the motion carried four ayes (Cristy Edwards, Jason McMullan, Brenda Miller, and Barry Morrell), one absent (Ed Conrado) to approve the Colusa County Consortium Plan for Serving Expelled Students July 1, 2021-June 30, 2024.

12.0 ADVANCED PLANNING

12.1 Items to be Considered for the Next Board Meeting

Discussion on Current Board Policy Regarding Budget Committee

Approve Return to In-person Board Meetings and Eliminating the Zoom Option

12.2 Next Regular Board Meeting

July 14, 2021, 4:00 p.m.

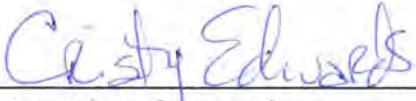
345 5th Street, Colusa, Large Conference Room and via Zoom

13.0 ADJOURNMENT


The meeting adjourned at 5:38 p.m.

Adopted and Entered

Respectfully Submitted



Cristy Edwards, President
Colusa County Board of Education



Michael P. West, County Superintendent
and Secretary, Colusa County Board of Education

ACRONYMS

BP	Board Policy
CalOSHA	California Occupational Safety and Health Act
CCOE	Colusa County Office of Education
CCSESA	California County Superintendents Educational Services Association
COLA	Cost of Living Adjustment
COVID 19	Corona Virus 2019
ECCOE	Educators of Colusa County Office of Education
EPA	Education Protection Account
IEP	Individualized Education Program
LCAP	Local Control and Accountability Plan
LCFF	Local Control Funding Formula
OP	Board Operating Procedure
WUSD	Williams Unified School District